

<b>U.S. Department of Commerce</b>		<b>2. Award or Grant Number</b> 39-10-S13039	
<b>Performance Progress Report</b>		4. EIN	
<b>1. Recipient Name</b> State of Ohio, Department of Administrative Services, OIT		6. Report Date (04/30/14)	
<b>3. Street Address</b> 30 E. Broad St., 39 <sup>th</sup> fl.		7. Reporting Period End Date: 03/31/14	
<b>5. City, State, Zip Code</b> Columbus, OH 43215		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly
<b>10a. Project/Grant Period</b> Start Date: (07/01/13)	<b>10b. End Date: (06/30/16)</b>		

<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	207			
2	Broadband Conferences	6			
3	Staff Hires	1 (12/16/13 – 2/10/14)			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	1,536			
7	Sub-recipient Agreements Executed	0			
8	Phase 2 Activities	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

The last three out of eight Homeland Security Regional meetings were held with good attendance in this quarter. Governance meetings were held for both the SIEC and the NPSBN Sub-committee. As anticipated, the NPSBN Sub-committee meetings will begin to be held on a more frequent basis commencing in the fourth quarter.

The Staff Hires category above reflects a temporary Budget Analyst who started work at the end of the second quarter and who was terminated February 20, 2014. This person was unable to fulfill the desired duties of the position. A part time temporary Budget Analyst was hired commencing April 14, 2014 and works approximately three days per week.

Progress is slow, but it is anticipated that the personal services contract vendor will be able to start work early in the fourth quarter for website and social media development.

The SLIGP team attended the two day workshop in Atlanta held by NTIA. Although FirstNet information is not as forthcoming as hoped, it provided the FEMA Region V states the opportunity to explore a regional approach. This group will reconvene July 8, 2014 in Chicago, IL, to strategize consultation issues. Darryl Anderson was on a panel in March in Las Vegas at IWCE regarding states opt-in; opt-out choice. Kelly Castle will attend the APCO Broadband Summit in DC in May and the SLIGP team will also travel to PSCR in

June.

Local outreach activities have been put on hold due to a lack of specific information relative to FirstNet. OhioFirst.Net is ready to begin local outreach upon receipt of specific information that local stakeholders are not yet aware of becomes available.

Some progress has been made toward obtaining office supplies and equipment utilized for outreach efforts. We still await office supplies, chairs, kitchen area design and media products. It is anticipated that the vehicle ordered in the first quarter will arrive in the fourth.

Lastly, it should be noted that Ohio submitted an Amended Budget for SLIGP, which was approved.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**  
 Not as of this date.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**  
 We are beginning to professionalize our presentations and media outreach and are still vetting possible consultants for Phase 2 activities.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

So far, the current permanent SLIGP staff have been able to complete necessary projects and tasks. This is primarily due to the fact that outreach has slowed down a great deal awaiting information/progress from FirstNet.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
SWIC	0.33	Spends 30% of FTE on SLIGP activities	continued
Project Manager	1.0	Spends 100% of FTE on SLIGP activities	continued
Budget Analyst	.50	Spends 50% of PTE on SLIGP activities	This was approximately half of


			the position FTE for the quarter
Outreach Coordinator	1.0	Spends 100% of FTE on SLIGP activities	continued

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Keith Singleton	Website development and Maintenance/social media/ presentation	Vendor	N	Y	5/12/14	6/30/14	\$115,680	0	
TBD	Marketing and Promotion	Vendor	N	N			\$18,000		
TBD	Data Collection	Vendor	N	N			\$623,040		
TBD	SCIP Consultant	Vendor	N	N			\$21,000		
TBD	MOU/MOA Consultant	Vendor	N	N			\$36,480		
Kelly Castle	Project Manager	Vendor	N	Y	9/30/13	6/30/16	\$423,335		
Dan Greene	Outreach Coordinator	Vendor	N	Y	9/30/13	6/30/16	\$271,848		
Karen Stattmiller	Budget Analyst	Vendor	N	Y	4/12/14	6/30/16	\$135,472		

**13b. Describe any challenges encountered with vendors and/or subrecipients. We have selected a vendor (Keith Singleton) for website development and other media enhancements. The challenge was really with state processes and not federal ones. It is anticipated the vendor will start work 5/12/14. His contract is renewable and will be renewed. RFQs will be prepared in Q4 for the TBD categories. It has not been decided when they will be posted. It is estimated that it will take 6 – 9 months to get a contractor on board.**

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0	\$104,783	\$104,783	0	\$8,897	\$8,897
b. Personnel Fringe Benefits	\$0	\$41,701	\$41,701	0	0	0
c. Travel	\$161,133	\$13,500	\$174,633	\$2,256	0	\$2,256
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	\$71,980	\$9,600	\$81,580	\$11,265	\$31,843	\$43,108
f. Subcontracts Total	\$1,695,815	0	\$1,695,815	\$93,920	0	\$93,920
g. Other	\$1,709,762	\$740,089	\$2,449,851	0	\$133,885	\$133,885
h. Total Costs	\$3,638,690	\$909,673	\$4,548,363	\$107,441	\$174,625	\$282,066
i. % of Total	80%	20%	100%	38%	%62	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>				<b>16c. Telephone (area code, number, and extension)</b>		
Darryl L. Anderson				614-466-2257		
				<b>16d. Email Address</b>		
				Darryl.Anderson@das.ohio.gov		
<b>16b. Signature of Authorized Certifying Official</b>				<b>16e. Date Report Submitted (month, day, year)</b>		
 5/14/14				5/14/14		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.