U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	40-10-S13040
				4. EIN:	73-6017987
1. Recipient Name	State of Oklahoma - Office of Management & Enterprise Services			6. Report Date (MM/DD/YYYY)	7/29/2016
3. Street Address	3115 N. Lincoln Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Oklahoma City, OK 73105			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	276	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	5	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	4	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	3,012	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 3	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	Stage 3	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	Stage 3	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 3	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 1	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. Eight (8) outreach and awareness summits (Rogers, Garfield, Woodward, Comanche, Pontotoc, Oklahoma, Custer and McCurtain counties) were conducted this quarter (96 ppl). A meeting with the Hugo Lions Club was conducted in the month of June (18 ppl). Members of the Steering Committee also participated in four (4) conferences this quarter (OFCA, OEC, ITEMC and OK Safety) (177 ppl). 2. Five (5) Members of our Steering Committee were sent to the FirstNet Region VI Quality of Service Priority & Preemption (QPP) Workshop in Santa Fe, NM. 3. No Staff were hired this quarter. 4. No Contracts were executed this quarter. 5. Members of the Steering Committee participated in bi-weekly telecom meetings with Televate, LLC (6); monthly Steering Committee meetings (4) and 1 Governing Board meeting was held. 6. There were approximately 3,012 website hits on OKPSBN.ok.gov. 7. No subrecipient agreements were executed.
As of June 30, 2016, 54 counties and 10 tribes have completed their coverage reviews via webinars held by Televate and other members of the Steering Committee. Twenty Nine (29) counties have provided personnel and vehicle counts for 100%

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The State of Oklahoma is in the process of interviewing and hiring a full-time grant funded Program Manager to provide full time attention to the importance of this project.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The State of Oklahoma has begun website revisions as well as began building social media platforms in order to better serve our stakeholders and have additional avenues to provide outreach and education.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

A full-time Program Manager will be hired no later than July 2016.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Grant Manager	35%	Governance and Steering Committee Organization, Preliminary Public Relations	No Change
Administrative Support	50%	Administrative Support, Communications with Committees, Website Development	No Change
ODOT Radio	20%	Communications Expertise	No Change
LTE	50%	Radio Technology Specialist	No Change
Accountant	35%	Preliminary Review of Grant Funding, Setup Time Tracking, Travel Management	No Change
Legal Attorney	0%	Contract Reviews, Governance & Charter Document Review	Not Used This Quarter

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate Consulting	Phase I Support	Vendor	Y	Y	4/1/2015		$651,554.00	
Televate Consulting	Phase II Support	Vendor	Y	Y		02/29/2018	$307,324.00	
TBD	Summits in 8 Regional Locations	Vendor	N	N			$86,600.00	
TBD	Central Summits x 3	Vendor	N	N			$10,400.00	
TBD	Statewide Conference (Phase I & V)	Vendor	N	N			$46,800.00	
TBD	Statewide Conference (Phase II, III & IV)	Vendor	N	N			$33,000.00	
Oklahoma Interactive (OK.gov)	Website Hosting & Development	Vendor	Y	Y		02/29/2018	$50,000.00	
TBD	Presentation Video Production	Vendor	N	N			$10,000.00	
TBD	Legal Assistance with MOUs	Vendor	N	N			$60,000.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

In previous reports, we have added TBD's for Conference Venues, Trainers, Overnight Stay, etc. These are constantly changing with each area in the State that we visit. There is no statewide vendor that can be named. A budget change was completed in February 2016 that changed Televate Consulting's Phase II Support amount from $669,697.00 to current listed amount $307, 324.00. A Program Manager will be hired for OKPSBN that will be 100% funded through the grant and will take on some of the projects originally assigned to Televate's Phase II Initiative. The budget change in February 2016 changed Oklahoma Interactive's Support from $10,000.00 to the current listed amount $50,000.00. This vendor will be performing website, application, and social media updates through our contract for the remainder of the grant and this task was removed from Televate's Phase II Support.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$297,500.00	$335,044.00	$632,544.00		$167,522.00	$167,522.00
b. Personnel Fringe Benefits	$115,326.00	$169,879.00	$285,205.00		$84,940.00	$84,940.00
c. Travel	$219,105.00		$219,105.00	$52,211.00		$52,211.00
d. Equipment	$0.00		$0.00			$0.00
e. Materials/Supplies	$8,230.00		$8,230.00	$5,220.56		$5,220.56
f. Subcontracts Total	$1,265,679.00		$1,265,679.00	$217,112.00		$217,112.00
g. Other	$18,974.00		$18,974.00	$20,859.00		$20,859.00
h. Indirect			$0.00			$0.00
i. Total Costs	$1,924,814.00	$504,923.00	$2,429,737.00	$295,402.56	$252,462.00	$547,864.56
j. % of Total	79%	21%	100%	54%	46%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Ben Gherezgiher - Director of Information Technology, Public Safety & Defense | SPOC	16c. Telephone (area code, number, and extension)	(405) 521-6642
16b. Signature of Authorized Certifying Official:	16d. Email Address:	Ben.Gherezgiher@omes.ok.gov
	Date: 8/11/16	7/29/2016