

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	40-10-S18040
1. Recipient Name				4. EIN:	73-6017987
State of Oklahoma - Office of Management & Enterprise Services				6. Report Date (MM/DD/YYYY)	10/30/2019
3. Street Address				7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2019
3115 North Lincoln Blvd.				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
5. City, State, Zip Code				Oklahoma City, OK 73105	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No		Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	5.00	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No		Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No		Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No		Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	Yes	See Below	Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes	See Below	Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	Yes	See Below	Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-in and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 [#2] Two (2) individuals were sent to the ESRI National Conference & User Training in San Diego, CA. Three (3) individuals were sent to the APCO National Conference in Baltimore, MD. [#7] Initial discussions with the Oklahoma Department of Public Safety were held to assist in the Data Sharing Policy Development Project; however, a leadership change in OKDPS has caused this project to be placed on hold - it will resume October 1, 2019 and an update on the progress of the project will be provided in Quarter 8. [#9] SLIGP 2.0 Staff continues to attend meetings and conferences with multiple disciplines to review the Emergency Communications technologies in use within specific agencies and provide recommendations/best practices for incorporating the NPSBN - the FirstNet Authority has attended these events alongside the SLIGP 2.0 Team and plans are being developed to assist with these transitions as needed. [#11] SLIGP 2.0 Staff have initiated the Coverage Gap Analysis Project to evaluate the completion of the Band 14 buildout as specified in the FirstNet State Plan as well as the supplemental coverage maps provided by FirstNet - Built with AT&T. Specific software for coverage testing was reviewed and a rough draft of needed personnel/first responder volunteers was compiled to perform the testing. NetMotion was chosen as the preferred vendor for the Coverage Gap Analysis Project and the contract should begin on October 1, 2019 and continue until the SLIGP 2.0 Grant completion. First Responder volunteers were identified and the funding mechanisms to reimburse for the travel with these individuals were established. ---PLEASE BE ADVISED: The State of Oklahoma did not draw down funds during Quarter 7. Grant Draws will be made in Quarter 8 to reflect grant funds expended since the Quarter 6 Draw.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
State Broadband Coordinator	100%	Federally Funded (100%) = Program Management, Grant Management, Tribal Liaison, & Website / Social Media Administrator	None
Emergency Communications Project Manager	100%	Federally Funded (100%) = Project Management, Coverage Gap Analysis, & Communications Subject Matter Expert	None
SPOC Public Safety CIO	0%	INACTIVE THIS QUARTER	None
State CIO SPOC	5%	State Administrative Oversight of 2.0 Program and Grant, FirstNet Single Point of Contact	None
Enterprise Program Management	2.5%	Agency Oversight of the 2.0 Grant Staff, Training for Grant Staff on Agency Specific Processes	None
State LMR Coordinator	20%	LMR Subject Matter Expert, Interoperation of Statewide LMR System with Broadband/LTE FirstNet	None
State 911 Coordinator	10%	911 Subject Matter Expert, Integration of Broadband/LTE FirstNet with State 911 Program	None
Tribal Liaison	20%	INACTIVE THIS QUARTER	None
Budget Analyst	10%	Grant Draws, Budget Line Item Review, Procurement Review and Assistance	None
Administrative Assistant	20%	General Administrative Duties, Travel Coordination, Procurement Assistance	None

12b. Narrative description of any staffing challenges, vacancies, or changes.

There were no changes to the SLIGP 2.0 Staffing in Quarter 7.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Office of Management & Enterprise Services	Website Development & Maintenance	Contract	N	Y	03/01/2018	02/29/2020	\$15,000.00	\$0.00
TBD	Legal Advice	Contract	N	N			\$15,000.00	\$0.00
Multiple Vendors	Event Venues	Contract	N	Y	03/01/2018	02/29/2020	\$30,000.00	\$0.00
TBD	FirstNet Statewide Conference	Contract	N	N			\$45,000.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

Small Event Venues and Meeting Spaces do not provide actual "contracts" to rent facilities. Currently, we have expended \$6,382.38 in contracts for event venues. A contract between the Office of Management and Enterprise Services, the Department of Public Safety, and NetMotion were evaluated during Quarter 7; however, the contracts will not be executed until October 1, 2019 - These contracts will appear on the Quarter 8 Report.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$265,000.00	\$137,600.00	\$402,600.00	\$265,000.00	\$137,600.00	\$402,600.00	\$104,599.86	\$83,682.31	\$188,282.17
b. Personnel Fringe Benefits	\$79,500.00	\$41,280.00	\$120,780.00	\$79,500.00	\$41,280.00	\$120,780.00	\$44,828.51	\$35,863.85	\$80,692.36
c. Travel	\$139,050.00		\$139,050.00	\$139,050.00		\$139,050.00	\$29,383.87		\$29,383.87
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$11,450.00		\$11,450.00	\$11,450.00		\$11,450.00	\$7,705.00		\$7,705.00
f. Contractual	\$105,000.00		\$105,000.00	\$105,000.00		\$105,000.00	\$6,382.38		\$6,382.38
g. Other	\$100,000.00		\$100,000.00	\$100,000.00		\$100,000.00	\$15,215.90		\$15,215.90
h. Indirect	\$0.00		\$0.00	\$0.00		\$0.00			\$0.00
i. Total Costs	\$700,000.00	\$178,880.00	\$878,880.00	\$700,000.00	\$178,880.00	\$878,880.00	\$208,115.52	\$119,546.16	\$327,661.68
j. Proportionality Percent	79.65%	20.35%	100.00%	79.65%	20.35%	100.00%	63.52%	36.48%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

James D. Hock - State Broadband Coordinator

16c. Telephone (area code, number, and extension)

405-522-8922

16b. Signature of Authorized Certifying Official:

16d. Email Address:

james.hock@omes.ok.gov

Date:

10/30/2019

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dame, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.