

<b>U.S. Department of Commerce</b>  <b>Performance Progress Report</b>		<b>2. Award or Grant Number</b> <b>41-10-S13041</b>			
		<b>4. EIN</b> <b>93-1111585</b>			
<b>1. Recipient Name</b> <b>Oregon Department of Transportation</b>		<b>6. Report Date (MM/DD/YYYY)</b> <b>10/30/2013</b>			
<b>3. Street Address</b> <b>3210 Del Webb Avenue NE Suite 110</b>		<b>7. Reporting Period End Date:</b> <b>09/30/2013</b>			
<b>5. City, State, Zip Code</b> <b>Salem, OR 97301</b>		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly	
<b>10a. Project/Grant Period</b> <b>Start Date: 08/01/2013</b>	<b>10b. End Date:</b> <b>07/31/2016</b>				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	80			
2	Broadband Conferences	1			
3	Staff Hires (FT Equivalent)	0.3			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach Materials	0			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b> Primary staff participated as a member of the APCO Broadband Committee at the annual APCO Conference. Oregon Stakeholders worked on the SLIGP grant effort, and participated in the FirstNet regional conference in San Francisco. The SWIC developed the strategic plan for our SLIGP integration to include plans for contracts and staff hires. Primary staff was a presenter at two stakeholder meetings, presenting outreach materials and information about FirstNet.					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b> Not sure at this time.					
<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b> Previous work as a broadband wavier holder and active participant in the development of the national plan has provided the state a solid background from which to launch this effort.					
<b>11d. Describe any success stories or best practices you have identified. Please be as specific as possible.</b> Integration of broadband in SCIP and planning document development. Regional planning work with WestNet and EBAC.					

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**  
 Plan is to have our staffing plan in place by the 2<sup>nd</sup> quarter, but it is dependent upon governance transition between the two state agencies (DAS and ODOT).

**12b. Staffing Table State is working on the development of the project team**

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	30%	SLIGP project coordination	Started work on SLIGP

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

**13b. Describe any challenges encountered with vendors and/or subrecipients.**  
 None at this time.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$310,482	\$172,290	\$482,772	\$6,857	\$14,078	\$20,935
b. Personnel Fringe Benefits	\$83,669	\$45,095	\$128,764	\$6,318	\$12,893	\$19,211
c. Travel	\$83,700	\$15,421	\$99,121	\$2,389	\$0	\$2,389
d. Equipment	\$0	\$0	\$0			
e. Materials/Supplies	\$2,950	\$0	\$2,950			
f. Subcontracts Total	\$593,673	\$0	\$593,673			
g. Other	\$0	\$35,750	\$35,750			
h. Total Costs	\$1,074,474	\$268,556	\$1,343,030	\$15,564	\$26,971	\$42,535
i. % of Total	80%	20%	100%	1.45%	10.04%	3.17%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official**

Steve Noel  
Statewide Interoperability Coordinator

**16c. Telephone (area code, number, and extension)**

503-934-6940

**16d. Email Address**

Steve.NOEL@odot.state.or.us

**16b. Signature of Authorized Certifying Official**



**16e. Date Report Submitted (month, day, year)**

November 18, 2013

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.