

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	42-10-S18042
1. Recipient Name		Pennsylvania State Police		4. EIN:	25-1671669
3. Street Address		1800 Elmerton Avenue		6. Report Date (MM/DD/YYYY)	07/30/2018
5. City, State, Zip Code		Harrisburg, PA 17110-9718		7. Reporting Period End Date: (MM/DD/YYYY)	06/30/2018
				8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.03	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	1	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project. The Commonwealth of Pennsylvania finalized our RFQ process and issued a contract for project management as well as a public safety expert and a technical expert. We have planned our first outreach events to begin in September and are in the process of notifying AT&T/FN of the dates for their inclusion in the meetings. We are working with our newly hired consultants to prepare for the next phase of this project and determine what topics our stakeholders want information on. No governance meetings have taken place yet and no material has been handed out. The time devoted to the project has been tracked and was submitted as documentation of the expenditures to be devoted to the grant. The expenditures for the time contributed during the April through June period will show up on the next quarterly report. The state match on this report reflects time from the first quarter on the project. The above figure for FTE in item #4 represents the addition of time contributed by our Single Point of Contact (SPOC) as well as our Statewide Interoperability Coordinator (SWIC).

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Deputy SPOC	6%	Project leadership, RFQ scoring, AT&T/FN consultation, outreach presentations	existing
Policy Specialist	7%	RFQ scoring, policy management, AT&T/FN consultation	existing
Administrative Officer	26%	RFQ scoring, project management, grant administration, AT&T/FN consultation, outreach presentations	existing
SPOC	1%	Project leadership, AT&T/FN consultation	New to SLIGP2
SWIC	2%	AT&T/FN consultation, outreach presentations	New to SLIGP2

12b. Narrative description of any staffing challenges, vacancies, or changes.

During the period of time captured in this quarter, April through June 2018, the following personnel contributed time: the Deputy SPOC, the Policy Specialist and the Administrative Officer as well as the SPOC and the SWIC. All time was collected in Sharepoint and will show up as an expenditure next quarter. This time was a reflection of the scoring of the RFQ, any administration necessary to get the RFQ winning bidder turned into a contract, consultation with AT&T/FirstNet and also a presentation to the Pennsylvania Chiefs of Police Association at their request.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
LeGrande Technical and Social Services	Project management, Public Safety Expert, Technical Expert	Contract	Y	Y	07/01/2018	02/28/2020	\$1,066,324.00	\$0.00
tbd	Website hosting		N	N			\$32,976.00	\$0.00
Constant Contact subscription	Retention of stakeholder contact information	Contract	N	Y	03/01/2018	02/28/2020	\$2,700.00	\$0.00
Comcast	Smartboard connectivity	Contract	N	N			\$3,240.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

One contract was issued on this project in late June with a start date of July 1. The setting up of the contract for the winning bidder of this RFQ was challenging due to the funding increments on this grant project and the way in which they do not coincide with our fiscal years. We did find a way to accomplish our goals but it required creative thinking.

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$0.00	\$171,300.00	\$171,300.00	\$0.00	\$64,230.00	\$64,230.00	\$0.00	\$5,510.13	\$5,510.13
b. Personnel Fringe Benefits	\$0.00	\$128,700.00	\$128,700.00	\$0.00	\$48,270.00	\$48,270.00	\$0.00	\$4,231.72	\$4,231.72
c. Travel	\$55,760.00	\$0.00	\$55,760.00	\$27,880.00	\$0.00	\$27,880.00	\$0.00	\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$9,000.00	\$0.00	\$9,000.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$1,105,240.00	\$0.00	\$1,105,240.00	\$377,620.00	\$0.00	\$377,620.00	\$0.00	\$0.00	\$0.00
g. Other	\$30,000.00	\$0.00	\$30,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,200,000.00	\$300,000.00	\$1,500,000.00	\$425,000.00	\$112,500.00	\$537,500.00	\$0.00	\$9,741.85	\$9,741.85
j. Proportionality Percent	80.00%	20.00%	100.00%	79.07%	20.93%	100.00%	0.00%	100.00%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: Diane Stackhouse, Major						16c. Telephone (area code, number, and extension) 717-346-5346			
16b. Signature of Authorized Certifying Official: <i>Maj x Diane Stackhouse</i>						16d. Email Address: distackhou@pa.gov			
						Date: 8/31/18			

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