

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	42-10-S18042
1. Recipient Name				4. EIN:	25-1671669
3. Street Address				6. Report Date (MM/DD/YYYY)	10/30/2019
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2019
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		10b. End Date: (MM/DD/YYYY)			
03/01/2018		02/29/2020			
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	Yes	5	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during this quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in person during this quarter.	
15	Education and Outreach Materials Distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 During the quarter, five (5) stakeholder events were held by the PA-FirstNet team as well as the FirstNet and AT&T teams. Three of these events were with regional task forces while the other two were conferences; the Pennsylvania chapter of the National Emergency Numbers Association (PA-NENA) and the County Commissioners Association of Pennsylvania (CCAP). One governance meeting was held during the quarter. The time devoted to the project has been tracked and was submitted as documentation of the expenditures to be devoted to the grant. The expenditures for the time contributed during the July through September period, a total of \$11,738.76, will show up on the next quarterly report. The state match on this report reflects time from the first quarter of the project through June 2019.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Deputy SPOC	2%	Project leadership, RFQ scoring, AT&T/FN consultation, outreach presentations	decrease
Policy Specialist	5%	RFQ scoring, policy management, AT&T/FN consultation	decrease
Administrative Officer	25%	RFQ scoring, project management, grant administration, AT&T/FN consultation, outreach presentations	no change
SPOC	1%	Project leadership, AT&T/FN consultation	increase
SWIC	2%	AT&T/FN consultation, outreach presentations	decrease
GIS Manager	1%	Create GIS depictions of where AT&T towers are to be located, AT&T/FN consultation	increase

12b. Narrative description of any staffing challenges, vacancies, or changes.

During the period of time captured in this quarter, July through September 2019, the following personnel contributed time: the Deputy SPOC, the Policy Specialist, the Administrative officer and the SWIC. All time was collected in Sharepoint and will show up as an expenditure next quarter in the amount of \$11,738.76 of additional state match. This time was a reflection of consultation with FirstNet and AT&T at our Regional Stakeholder Meetings. Time was contributed for grant administration as well.


13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
LeGrande Technical and Social Services	Project management, Public Safety Expert, Technical Expert	Contract	Y	Y	07/01/2018	02/28/2020	\$1,066,324.00	\$0.00
tbd	Website hosting		N	N			\$0.00	\$0.00
Constant Contact subscription	Retention of stakeholder contact information	Contract	N	Y	03/01/2018	02/28/2020	\$2,700.00	\$0.00
Comcast	Smartboard connectivity	Contract	N	N			\$3,240.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

As part of the grant, we updated our Statewide Communications Interoperability Plan to include the use of Broadband. As we meet with our stakeholders, we discuss the use of broadband and how it will benefit first responder agencies so that they can begin planning to implement such services in the future. Our stakeholders are given opportunity to discuss the challenges they are experiencing.

14. Budget Worksheet										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$0.00	\$159,803.00	\$159,803.00	\$0.00	\$159,803.00	\$159,803.00	\$0.00	\$54,904.11	\$54,904.11	
b. Personnel Fringe Benefits	\$0.00	\$120,197.00	\$120,197.00	\$0.00	\$120,197.00	\$120,197.00	\$0.00	\$41,749.03	\$41,749.03	
c. Travel	\$22,220.00	\$0.00	\$22,220.00	\$22,220.00	\$0.00	\$22,220.00	\$0.00	\$0.00	\$0.00	
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$9,016.00	\$0.00	\$9,016.00	\$9,016.00	\$0.00	\$9,016.00	\$0.00	\$0.00	\$0.00	
f. Contractual	\$1,072,264.00	\$0.00	\$1,072,264.00	\$1,072,264.00	\$0.00	\$1,072,264.00	\$434,916.94	\$0.00	\$434,916.94	
g. Other	\$16,500.00	\$0.00	\$16,500.00	\$16,500.00	\$0.00	\$16,500.00	\$76.12	\$0.00	\$76.12	
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
i. Total Costs	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$434,993.06	\$96,653.14	\$531,646.20	
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	81.82%	18.18%	100.00%	
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.										
16a. Typed or printed name and title of Authorized Certifying Official: Sean Georgia, Acting Bureau Director							16c. Telephone (area code, number, and extension)	717-317-0092		
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	sgeorgia@pa.gov		
							Date:			

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dame, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.

