

U.S. Department of Commerce		2. Award or Grant Number 42-10-S13042	
Performance Progress Report		4. EIN 25-1671669	
1. Recipient Name Pennsylvania State Police		6. Report Date (MM/DD/YYYY) 04/30/2015	
3. Street Address 1800 Elmerton Avenue		7. Reporting Period End Date March 31, 2015	
5. City, State, Zip Code Harrisburg, PA 17110		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 01/31/2018		

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	475			
2	Broadband Conferences	10			
3	Staff Hires	0.04			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	475			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Milestones: Our consultant and staff shared information regarding the National Public Safety Broadband Network (NPSBN) at a total of twenty-eight (28) meetings reaching 475 stakeholders during the first quarter of 2015, which was quarter seven (Q7) of the grant.

No new staff was hired for the grant; however, the existing staff worked through the quarter with our consultants to present information regarding the NPSBN, discuss the development of training materials, promotion and updating of the website, as well as the scheduling and presentation of outreach sessions to our stakeholders.

Governance meetings for the existing land mobile radio system took place within the quarter with limited exposure to the NPSBN. Members of these committees have been provided regular updates on the NPSBN. As additional information becomes available from FirstNET and the NTIA, these meetings will transition into a format devoting equal time to the NPSBN.

The executive order creating our State Interoperability Executive Committee (SIEC) received approval in early December, 2014. No meetings of the SIEC have taken place to date; however, the approval of its formation is a milestone for our project. Regular meetings of this group will begin once the new SPOC has had an opportunity to fully get up to speed on the project.

We participated in the MACINAC workshop in January with six (6) attendees and also sent two (2) attendees to the IWCE conference to participate in the FirstNet track. Two (2) persons from our team also participated in Delaware's Initial Consultation with FirstNet.

No subrecipient agreements are planned for the project.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.** The PA-FirstNet team will be submitting a revised budget and baseline report within the next quarter as part of the process to begin Phase 2. A minor change to the budget is expected due to the teleconferencing equipment and its installation being slightly higher than originally anticipated as well as all anticipated Phase 2 activities.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The expenditures for the personnel devoting time to the grant include salary and fringe benefits up to the middle of March, 2015 in order to provide the persons in budget enough time to code the expenditures accordingly. All time contributed is tracked through a sharepoint site with documentation of activities completed. In mid-March, our new SPOC began work on the project replacing our previous SPOC who retired on January 2, 2015. While we did have an acting SPOC in the interim, we didn't have as many hours and thus salaries/fringe benefits devoted to the project as we would have desired which did slightly affect our match proportionality. We anticipate that this situation will be corrected within the next quarter with additional personnel devoting increased hours to the project with our increased outreach and education focus as well as data collection efforts.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

Pennsylvania participates in the Mid-Atlantic Consortium for Interoperable Nationwide Advanced Communications (MACINAC) Initiative. The MACINAC Initiative, which includes Delaware, Maryland, Pennsylvania, Virginia and West Virginia, coordinates its member states to work together where concerted action will result in improved interoperability or cost savings with regard to public safety wireless broadband. MACINAC is not an entity or organization; it is an agreement among five states to work together to further their respective interests in the successful deployment of public safety wireless broadband service in the mid-Atlantic region.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project is believed to be fully staffed including additional customer support administrators that were added to the team within this reporting quarter in an effort to efficiently and effectively reach the current users of the public safety radio system as well as potential future users. During this reporting quarter, our initial Single Point of Contact (SPOC) retired. Until a new SPOC was promoted into the position, the acting bureau director filled in as our SPOC on the project. The new SPOC began working on the project in mid-March.

**12b. Staffing Table**

Job Title	FTE	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.4	Attending meetings, assisting with reporting details	Existing
Administrative Officer	.5	Reporting requirements, budget and procurement duties, meets with consultant	Existing
Project Manager	0	Attending meetings, assisting with reporting details	Existing
Policy Specialist	.2	Attending meetings, assisting with consultant and communication details	Existing
Single Point of Contact	.3	Project Leader attending meetings and decision making responsibilities	Existing
Customer Support	.04	Attending meetings, assisting with outreach and education of stakeholders	New

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13. Subcontracts (Vendors and/or Subrecipients)									
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
To be determined	Legal Services	Vendor	N	N	To be determined	To be determined	\$80,000	\$0	
TreCom Systems Group	County Infrastructure Outreach	Vendor	Y	Y	September 2014	To be determined	\$317,001	\$0	
TreCom Systems Group	Regional Task Force Outreach Session	Vendor	Y	Y	September 2014	To be determined	\$795,375	\$0	
TreCom Systems Group	SCIP Analyst	Vendor	Y	Y	To be determined	To be determined	\$156,000	\$0	
TreCom Systems Group	Requirements Gathering Services	Vendor	Y	Y	September 2014	To be determined	\$120,000	\$0	
TreCom Systems Group	Marketing and Outreach Website	Vendor	Y	Y	September 2014	To be determined	\$48,581	\$0	
All Hazards Consortium	Regional Consultation	Vendor	Y	Y	September 2014	To be determined	\$90,000	\$0	
To be determined	Structural Feasibility Analysis	Vendor	N	N	To be determined	To be determined	\$900,000	\$0	
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<p><b>13b. Describe any challenges encountered with vendors and/or subrecipients.</b></p> <p>Only the phase 1 portions of the RFQs noted above have been Issued to the selected vendors. We anticipate removal of the Structural Feasibility Analysis noted in the above chart with the submission of documentation for Phase 2 activities. No challenges have been encountered with vendors to date.</p>									

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$635,971	\$635,971	0	\$85,853	\$85,853
b. Personnel Fringe Benefits	0	\$352,804	\$352,804	0	\$56,187	\$56,187
c. Travel	\$248,000	0	\$248,000	\$8,684	\$539	\$9,223
d. Equipment	\$20,000	0	\$20,000	\$37,354	0	\$37,354
e. Materials/Supplies	\$15,000	0	\$15,000	0	0	0
f. Subcontracts Total	\$2,506,957	0	\$2,506,957	\$557,162	0	\$557,162
g. Other	\$1,165,141	0	\$1,165,141	\$2,047	0	\$2,047
h. Total Costs	\$3,955,098	\$988,775	\$4,943,873	\$605,247	\$142,579	\$747,826
i. % of Total	80%	20%	100%	81%	19%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b> <i>Ms. Diane M. Stackhouse</i> <i>Director</i> <i>Bur. Communications &amp; Info Services</i>				<b>16c. Telephone (area code, number, and extension)</b>		
<b>16b. Signature of Authorized Certifying Official</b> <i>Ms. Diane M. Stackhouse</i>				<b>16d. Email Address</b>		
				<b>16e. Date Report Submitted (month, day, year)</b>		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.