

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	72-10-S18072
1. Recipient Name		PUERTO RICO OFFICE FOR PUBLIC SAFETY AND SECURITY		4. EIN:	66-0679060
3. Street Address		P.O. BOX 194140		6. Report Date (MM/DD/YYYY)	10/30/2018
5. City, State, Zip Code		SAN JUAN, PR 00919-4140		7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2018
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No		<i>Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter</i>	
2	Individuals Sent to Broadband Conferences	No		<i>Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter</i>	
3	Convened Stakeholder Events	No	0	<i>Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.</i>	
4	Staff Hired (Full-Time Equivalent)(FTE)	No		<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).</i>	
5	Contracts Executed	No		<i>Actual number of contracts executed during the quarter.</i>	
6	Subrecipient Agreements Executed	No		<i>Actual number of agreements executed during the quarter.</i>	
7	Data Sharing Policies/Agreements Developed	No		<i>Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.</i>	
8	Further Identification of Potential Public Safety Users	Yes		<i>Yes or No if further identification of potential public safety users occurred during this reporting quarter.</i>	
9	Plans for Emergency Communications Technology Transitions	No		<i>Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.</i>	
10	Identified and Planned to Transition PS Apps & Databases	No		<i>Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter</i>	
11	Identify Ongoing Coverage Gaps	No		<i>Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.</i>	
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.</i>	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			<i>Actual number of individuals reached via stakeholder meetings or events during the quarter.</i>	
14	Education and Outreach Materials Distributed In-Person			<i>Actual number of materials distributed in-person during this quarter.</i>	
15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional
 * Attending conferences calls with Yuki Miyamoto and Netnia regarding SLIGP 2.0
 * In Social Media, we reach on twitter 5.9K impressions and on Facebook we reach 2,509 people.
 * We prepare Performance Progress Report (10/26/2018)
 * We are working on a plan for a FirstNet outreach event on a larger scale, in coordination with public safety agencies and the main consultant of Puerto Rico and Virgin Islands of FirstNet & AT&T.
 * We coordinate on September FirstNet presence in the Seismic Network of Puerto Rico event in Mayaguez. The event takes place on October 2, 2018. (Coordination dates: Sept, 26, 27 & 28)
 * The Grant Administrator participated in an equipment delivery event to the Northern Region of Public Safety, where he presented valuable information on FirstNet benefits for first responders. (Sept 7, 2018)
 * The Grant Administrator participated in the regional public safety meeting, where he presented information about FirstNet as part of the outreach efforts to first responders. At this meeting, emergency management directors at the municipal level, commissioners of the municipal police were present and mayors. (Sept 28, 2018)
 * Using the social media we identified potential users, answers their questions, and refers to AT&T specialist on FirstNet.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Technology Officer	40%	Provide technology support on all technology and social media matters.	
Grant Administrator	30%	Provide grant management support, managing the project's budget, and ensuring that the grant activities are completed on time.	
Financial Coordinator	25%	Produced financial statements, oversight transaction and implementing audit system.	
SWIC	50%	Implementation a statewide vision for interoperability.	
Program Manager	0%	Develop and coordinate outreach and educations plans to Puerto Rico Public Safety community and completing progress reports.	Vacancy
Administrative Assistant	20%	Provide grant administrative and coordination support.	

12b. Narrative description of any staffing challenges, vacancies, or changes.
 We are in the process to contract a Program Coordinator and Data Collection firm. We have a vacancy for a program manager.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.
 During the quarterly period from July 1, 2018 to September 30, 2018, a procurement process was initiated to contract services to cover the coordination of activities and data collection. This contract process is in the approval stage of the Office of Management and Budget of Puerto Rico.

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$292,500.00		\$292,500.00	\$109,687.50		\$109,687.50	\$62,694.15	\$0.00	\$62,694.15
b. Personnel Fringe Benefits	\$38,058.75		\$38,058.75	\$14,272.03		\$14,272.03	\$7,510.73	\$0.00	\$7,510.73
c. Travel	\$19,360.00		\$19,360.00	\$4,840.00		\$4,840.00	\$16,405.87	\$0.00	\$16,405.87
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$2,881.25		\$2,881.25	\$1,705.55		\$1,705.55	\$1,502.05	\$0.00	\$1,502.05
f. Contractual	\$271,040.00		\$271,040.00	\$94,890.00		\$94,890.00	\$0.00	\$0.00	\$0.00
g. Other	\$76,160.00		\$76,160.00	\$24,604.92		\$24,604.92	\$0.00	\$0.00	\$0.00
h. Indirect			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$700,000.00	\$0.00	\$700,000.00	\$250,000.00	\$0.00	\$250,000.00	\$88,112.80	\$0.00	\$88,112.80
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: Mr. Heriberto N. Saurí Santiago, MPH, CHPA-III, Executive Director of Puerto Rico Office for Public Safety and Security						16c. Telephone (area code, number, and extension) (787) 763-3424			
16b. Signature of Authorized Certifying Official:						16d. Email Address: hsauri@oasp.pr.gov			
						Date: 10/30/2018			

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