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U.S. Department of Commerce
Peformance Progress Report

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		2. Award or Grant Number:	46-10-S13046
		4. EIN:	46-6000364
1. Recipient Name	South Dakota Bureau of Information and Telecommunications	**6. Report Date (MM/DD/YYYY)**	10/15/2015
3. Street Address	700 Governor's Drive	**7. Reporting Period End Date: (MM/DD/YYYY)**	09/30/2015
5. City, State, Zip Code	Pierre, SD 57501	**8. Final Report** Yes ☐ No ☒	**9. Report Frequency** Quarterly ☒

10a. Project/Grant Period

Start Date: (MM/DD/YYYY)	08/01/2013	10b. End Date: (MM/DD/YYYY)	01/31/2018

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	337			
2	Broadband Conferences	1			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach	4,598			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stages 1/2/3/4			
9	Phase 2 – Users and Their Operational Areas	Stages 1/2/3/4			
10	Phase 2 – Capacity Planning	Stages 1/2/3/4			
11	Phase 2 – Current Providers/Procurement	Stages 1/2/3/4			
12	Phase 2 – State Plan Decision	Stages 1/2/3/4			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Onsite visit from NTIA SLIGP Federal Program Officer Mike Dame. Discussed all aspects of the FirstNet grant and indications are to continue the path we are on. Data Collection is in full swing this quarter meeting the data submission deadline of September 30th. We have about 108 Public Safety entities that have provided data via the MDST (Mobile Data Survey Tool). We have entries from tribes, cities that serve tribal areas, big towns (including Sioux Falls Fire & PD) and smaller rural towns and a good cross section between Law/Fire/EMS. Hosted an an on-site meeting with Sen. Thunes' office staff to visit about FirstNet. Governance Board Meeting was held in September. Much discussion was on the phased build out of FirstNet in SD. Decision was made to go with regions (like first responders work today) Sturgis Rally counties as phase one. Partnered with ND Broadband Technology Manager, CIO and IT Manager to host a meeting (in Bismarck ND - during the United Tribal Summit) discussing FirstNet with ND/SD Tribal Leaders. Presented information at the SD Emergency Management Association conference about 80 in attendance. Attended the FirstNet session of the Dakota Territories Sheriffs, Deputies, Correction Officers Conference. During the session we answered Q&A with Hennepin County Sheriff & FirstNet board member Rich Stanek. Conference call with SDTA (South Dakota Telecommunications Association, NTCA (National Telephone Cooperative Association), Chairman Thune's Commerce Committee staff, SD SPOC, FirstNet. Attended the US Senate Cybersecurity Field Hearing, held in South Dakota, chaired by Senator Thune. Continue to express concerns about rural coverage, build out plans, no roaming capabilities decisions, to FirstNet.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Major snafu with FirstNet Tribal person, Carl Rebstock. He scheduled to be in South Dakota at two meetings without contacting any FirstNet representatives within the state, including no communication to the SPOC. FirstNet is not gaining favor from the conduct of those representing them when they do things like that. We have transfered $1,162.51 from the Equipment fund and now included it in the other funds category.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Senator Thunes' office has been engaged with our SPOC. Good engagement during presentations. Data collection gave us a pretty good representation of our state for FirstNet to use in the state plan. Our governance committee members continue to be very interested and engaged providing specific direction.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Statewide Project Coordinator	20	Provide oversight of all SLIGP project activities	
Project Manager	100	Provide daily support for the SLIGP process	
Administrative Staffing Assistant	10	Provide administrative support for grant management	
Radio System Chief Engineer	5	Provide engineering expertise and staffing for project	
Engineering Assistant	0	Provide administrative support for grant management	
Program Manager	0	Provide administrative support for governance process	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Web Development Contractor	Add Broadband information and associated SLIGP-related survey tools to governance website and the www.PSBN.sd.gov site.	Vendor	N	N	TBD	TBD	$ 51,000	$0
Regional Consultant	Align the SD plan with other states and look to utilize regional resources	Vendor	N	N	TBD	TBD	$ 180,000	$0
BIT Development and/or BIT Social Media/Information Officer	Help design materials (i.e. Infographics, brochures, etc.). May also utilize some of their time to review printed articles (newsletters, press releases, etc.)	Vendor	N	N	TBD	TBD	$ 30,000	$0
BIT GIS Expertise:	Their expertise will be needed to sort through the data provided by FirstNet for coverage baseline information to help determine phase plans for the state plan.	Vendor	N	N	TBD	TBD	$ 30,000	$0
State Plan Contractor	Help review and analyze the draft state plan for South Dakota once received from FirstNet. Help determine recommendations for opt-in/opt-out for Governor's office based on the final State plan from FirstNet	Vendor	N	N	TBD	TBD	$ 140,000	$0
Data Collection Contractor	Help coordinate Phase 2 data and assist us in coordinating a product to return to FirstNet. Cost estimate based on "Statements of Work"proposals from contractors	Vendor	N	N	TBD	TBD	$ 120,000	$0

Phase 2 Tools	Certain expertise may be needed for Phase 2. Specifically data collection may require special tools as those requirements are developed and changed to meet the needs of FirstNet.	Vendor	N	N	TBD	TBD	$	60,000		$25,440

13b. Describe any challenges encountered with vendors and/or subrecipients.

BIT work is charge and contractural with no formal contract.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$0.00	$55,683.00	$55,683.00	$77,035.63	$38,516.35	$115,551.98
b. Personnel Fringe Benefits	$0.00	$11,137.00	$11,137.00	$17,193.62	$5,299.86	$22,493.48
c. Travel	$240,579.00	$127,684.00	$368,263.00	$12,348.52	$11,521.35	$23,869.87
d. Equipment	$21,000.00	$0.00	$21,000.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$20,439.00	$28,984.00	$49,423.00	$1,630.81	$355.79	$1,986.60
f. Subcontracts Total	$843,000.00	$51,000.00	$894,000.00	$1,236.00	$0.00	$1,236.00
g. Other	$113,085.00	$35,040.00	$148,125.00	$5,941.04	$0.00	$5,941.04
Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
h. Total Costs	$1,238,103.00	$309,528.00	$1,547,631.00	$115,385.62	$55,693.35	$171,078.97
i. % of Total	80%	20%	100%	67%	33%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Jeff Pierce, Program Administrator	16c. Telephone (area code, number, and extension)	605-773-4347
16b. Signature of Authorized Certifying Official:	16d. Email Address:	Jeff.Pierce@state.sd.us
	Date:	11/02/2015