

SLIGP 2.0 Grant Closeout Report				2. Award or Grant Number:	11-10-S18111
				4. EIN:	INSERT YOUR EIN
1. Recipient Name	Happystate Department of Public Safety			6. Report Date (MM/DD/YYYY)	Date you submit
3. Street Address	123 Main Street			7. Reporting Period End Date: (MM/DD/YYYY)	INSERT YOUR END DATE
5. City, State, Zip Code	Chesterfieldvill, HS 12345			8. Final Report	
				Yes <input checked="" type="checkbox"/>	
				No <input type="checkbox"/>	
9. Project/Grant Period				10. Reserved for Reviewer	
9a. Start Date: (MM/DD/YYYY)	03/01/2018	9b. End Date: (MM/DD/YYYY)	INSERT YOUR END DATE		
11. Program Activities					
11a. Identify the activities you performed during SLIGP2.0 grant period of performance					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the grant period? (Yes/No)	Total Project Deliverable Quantity (Number)	Description of Activity Deliverable Quantity	
1	Governance Meetings	Yes	39	Cumulative number of governance, subcommittee, or working group meetings related to the NPSBN held during the grant period	
2	Individuals Sent to Broadband Conferences	Yes	27	Cumulative number of individuals sent to national or regional third-party conferences with a focus or training track related to the NPSBN using SLIGP 2.0 grant funds during the grant period	
3	Convened Stakeholder Events	Yes	2	Cumulative number of events coordinated or held using SLIGP 2.0 grant funds during the grant period, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	2.10	Cumulative number of state/territory personnel FTEs who began supporting SLIGP 2.0 activities during the grant period (may be a decimal).	
5	Contracts Executed	Yes	2	Cumulative number of contracts executed during the grant period.	
6	Subrecipient Agreements Executed	Yes	1	Cumulative number of agreements executed during the grant period.	
7	Data Sharing Policies/Agreements Developed	Yes		Yes or No if data sharing policies and/or agreements were developed during the grant period.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during the grant period.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during the grant period.	
10	Identified and Planned to Transition PS Apps & Databases	Yes		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed during the grant period	
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated in identifying ongoing coverage gaps using SLIGP 2.0 funds during the grant period.	
12	Data Collection Activities	Yes		Yes or No if participated in data collection activities as requested by FirstNet	

11b. Please provide a description of each activity reported in response to Question 11; any challenges or obstacles encountered and mitigation strategies you employed; and any additional project milestones or information.

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EXAMPLE: 11.1: Our State Interoperability Executive Committee (SIEC) included 5 members from fire service, 10 from EMS, 4 from telecommunications, and 15 from emergency management; met 39 times during the grant; and was attended by FirstNet/AT&T. The SIEC has a broadband subcommittee focused on applications that met quarterly. The nationwide public safety broadband network (NPSBN) and/or the allowable activities defined in the NOFO were discussed.

EXAMPLE: 11.3: During the SLIGP 2.0 period of performance, Happystate held 2 stakeholder events as requested by FirstNet. The total number of attendees for both events together was 148 people. The most successful workshop was entitled, "Advancing Fire Service Response through the Nationwide Public Safety Broadband Network (NPSBN)" and was intended to familiarize Happystate fire service personnel with the application of broadband wireless technology in a manner that improves the safety of both the firefighter and other public safety personnel as well as the public, increases productivity, and provides improved access to and interpretation of data. Two guest speakers representing FirstNet users in their respective fire departments, provided firsthand knowledge of the FirstNet technology and use case implementation within the fire service.

EXAMPLE: 11.7: Happystate held 4 data sharing workshops across the state. The goal of the workshops was to target leadership, such as County Communication Managers. The success of the workshops was moderate, attendance was not as high as we were hoping, but the workshops helped us identify data sharing issues in the state. Two counties developed an MOU on how to share data on a scene using the NPSBN.

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11c. Did you perform activities during the last quarter of the grant that haven't been reported previously (i.e., new programmatic activities, staffing changes)? If so, please describe.

EXAMPLE: 11.1: 2 SIEC and one Broadband subcommittee meetings were held during the quarter. FirstNet/AT&T attended.

EXAMPLE: 11.2 Happystate sent 2 individuals to the International Wireless Communications Expo (IWCE) conference in Las Vegas during the quarter.

EXAMPLE: 11.8: Happystate continued to identify potential users as we attended events across the state.

11d. Please share any lessons learned or best practices that your organization implemented during your SLIGP 2.0 project.

EXAMPLE HIGH-LEVEL LESSON LEARNED: We learned that there is a need to continue to educate and discuss the NPSBN with our stakeholders, as their perspectives are imperative to the success of the NPSBN in Happystate.

EXAMPLE OVERALL NARRATIVE: Happystate conducted two successful stakeholder events across the state at the request of FirstNet in the major disciplines of police, fire, and Emergency Management Systems (EMS). Each of the events included a section on use cases, which we learned is one of the best ways to educate potential users on the benefits of the Nationwide Public Safety Broadband Network (NPSBN). We estimate that these events were successful at educating 242 key stakeholders on the NPSBN. The staff of Happystate are most proud of these events. We learned that there is a need to continue to educate and discuss the NPSBN with our stakeholders, as their perspectives are imperative to the success of the NPSBN in Happystate.

Happystate presented on their positive experiences with the FirstNet network at a hurricane conference regarding the performance of the Nationwide Public Safety Broadband Network (NPSBN) during Hurricane Joe and the Super Bowl.

Happystate learned that lack of coverage and cost are the two major barriers to subscription in the state. To address these concerns, we utilized SLIGP 2.0 funds to measure coverage gaps. We actively work with FirstNet and AT&T to report areas of coverage concern. Additionally, we provide interested Happystate agencies with FirstNet and AT&T contacts to discuss adopting FirstNet. Happystate has FirstNet and AT&T on their contract vehicle (NASPO).

In addition to programmatic work completed, the SLIGP 2.0 grant program provided additional opportunities to interact with with FirstNet Authority and AT&T and maintain improved communications. After the grant program, we will continue to engage and collaborate with both organizations.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total Funds Expended (7)
a. Personnel Salaries	\$118,910.00	\$185,862.00	\$304,772.00	\$131,910.00	\$165,862.00	\$297,772.00
b. Personnel Fringe Benefits	\$60,228.00	\$94,138.00	\$154,366.00	\$56,500.00	\$114,138.00	\$170,638.00
c. Travel	\$22,500.00	\$0.00	\$22,500.00	\$17,500.00	\$0.00	\$17,500.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$6,000.00	\$0.00	\$6,000.00	\$9,000.00	\$0.00	\$9,000.00
f. Contractual	\$864,655.00	\$0.00	\$864,655.00	\$864,655.00	\$0.00	\$864,655.00
g. Other	\$47,707.00	\$0.00	\$47,707.00	\$40,435.00	\$0.00	\$40,435.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$1,120,000.00	\$280,000.00	\$1,400,000.00
j. Proportionality Percent	80%	20%	100%	80%	20%	100%

15. Additional Questions: Read each statement below. Rate your level of agreement or disagreement with each statement and answer follow-up questions to provide additional information.			
Statement	Agree/Disagree	Additional Questions	Response
15a. SLIGP 2.0 funds were helpful in planning for the integration with the NPSBN.	4-Agree	What was most helpful? What challenges did you encounter?	<p>EXAMPLE: The SLIGP 2.0 grant helped us plan for integration with the NPSBN by [providing opportunities to engage and educate stakeholders; increasing subscribers; improving communication and our relationship with FirstNet; producing a data sharing plan].</p> <p>EXAMPLE: Happystate met with FirstNet/AT&T to discuss what types of data they would be interested in collecting in the state. They did not have a need for us to conduct data collection.</p> <p>EXAMPLE: Happystate partnered with the Attorney General's (AG) Office on addressing the data sharing allowable activity. We met to develop the required legal framework to allow first responders to have access to mental health data in emergency situations. Completing the activity was challenging as we depended upon the long turnaround time of the AG Office to draft the framework.</p>

<p>15b. I plan to continue any SLIGP 2.0 program activities beyond the SLIGP 2.0 period of performance.</p>	<p>4-Agree</p>	<p>What do you plan to accomplish after the period of performance?</p>	<p>EXAMPLE: We plan to continue prioritizing planning for NPSBN integration in our state through our governance body meetings and with regular meetings with FirstNet representatives.</p>
<p>15c. SLIGP 2.0 funds were helpful in informing my stakeholders about FirstNet.</p>	<p>4-Agree</p>	<p>What was most helpful? What challenges did you encounter?</p>	<p>EXAMPLE: The SLIGP 2.0 grant helped provide an opportunity for Happystate to work with our regional FirstNet rep and AT&T sales manager to develop an agenda and slidedeck for planned stakeholder events. Topics covered on the slide deck included aspects of the FirstNet Roadmap and how Happystates’s public safety agencies can utilize the NPSBN. Unfortunately, we did not convene a stakeholder event prior to the end of our period of performance.</p>
<p>Statement</p>	<p>Agree/Disagree</p>	<p>Additional Questions</p>	<p>Response</p>
<p>15d. SLIGP 2.0 funds were helpful in maintaining a governance structure for broadband in my state/territory.</p>	<p>4-Agree</p>	<p>What was most helpful? What challenges did you encounter?</p>	<p>EXAMPLE: The SLIGP 2.0 grant helped us to establish and maintain a governing body of members from various public safety disciplines dedicated to broadband in our state and provided opportunities for purposeful communication with FirstNet/AT&T.</p> <p>EXAMPLE: Challenges we encountered included [<i>inconsistent attendance by members; not all meeting discussions or outcomes were focused on allowable activities, governing body was sunsetted</i>].</p>

<p>15e. SLIGP 2.0 funds provided resources that were helpful in preparing for FirstNet planning activities in my state/territory (e.g. staffing, attending broadband conferences, participating in training, procuring contract support etc.).</p>	<p>4-Agree</p>	<p>What was most helpful? What challenges did you encounter?</p>	<p>EXAMPLE: Without SLIGP 2.0 funds we would not have been able to attend broadband conferences and training workshops that provided important learning and outreach opportunities for our staff. SLIGP 2.0 funds helped us procure contracts with companies that helped us conduct drive testing and analyze data for future recommendations to FirstNet/AT&T and state leadership on our state’s broadband priorities.</p> <p>EXAMPLE: Challenges we encountered included [<i>resources toward purchasing FirstNet devices was unallowable, the scope of allowable activities were narrow, contractors had difficulty developing work plans that were all allowable tasks, staffing changes prevented consistent program planning</i>].</p>
<p>15f. Overall, SLIGP 2.0 funds were helpful in preparing for FirstNet.</p>	<p>5-Strongly Agree</p>	<p>What was most helpful? What challenges did you encounter?</p>	<p>EXAMPLE: Overall, SLIGP 2.0 funds helped us prepare for the NPSBN by [<i>providing funding for staff dedicated to broadband, providing opportunities and platforms for statewide collaboration on NPSBN integration, building relationships with FirstNet/AT&T to the benefit of our state’s broadband coverage and applications priorities, elevating the issue as a statewide priority, increasing our ability to successfully integrate the NPSBN</i>].</p> <p>EXAMPLE: Overall, challenges we encountered during the overall SLIGP 2.0 grant period of performance included [<i>the scope of allowable activities were narrow, stakeholders were not interested in planning allowable activities, our governing body only identified unallowable activities, working within allowable activities was difficult to navigate from veering into unallowable, contractors had difficulty developing work plans that were all allowable tasks, staffing changes prevented consistent program planning</i>].</p> <p>EXAMPLE: Happystate struggled to spend the SLIGP 2.0 funds due to lack of interest by stakeholders in planning for the nationwide public safety broadband network (NPSBN). Our stakeholders were ready to work on the operations of the NPSBN, which was not allowable.</p>

16. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone:	123-456-7891
Name of Authorized Certifying Official, Title of Authorized Certifying Official	16d. Email Address:	X@happystate.gov
16b. Signature of Authorized Certifying Official:	16e. Date:	Date of Signature
Sign Here		

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 25 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Natalie Romanoff, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.