U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report			2. Award or Grant Number:	48-10-S13048
			4. EIN:	746000130
1. Recipient Name	Texas Department of Public Safety		6. Report Date (MM/DD/YYYY):	5/29/2018
3. Street Address	5805 N. Lamar Blvd		7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Austin, TX 78752			

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	26,598	*Actual number of individuals reached via stakeholder meetings during the period of performance*
2	Individuals Sent to Broadband Conferences	126	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of*
3	Staff Hired (Full-Time Equivalent)(FTE)	19	*Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)*
4	Contracts Executed	15	*Actual number of contracts executed during the period of performance*
5	Governance Meetings	120	*Actual number of governance, subcommittee, or working group meetings held during the period of performance*
6	Education and Outreach Materials Distributed	2,276,967	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the period of performance*
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	*Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:* • *Not Complete* • *Partial Dataset Submitted to FirstNet* • *Complete Dataset Submitted to FirstNet*
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet	
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet	
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet	
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet	

Part B: Narrative

Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)

Coverage: The team submitted map files that aggregated the locations of 9-1-1 calls for service, hurricane evacuation routes, PSAP locations, and school districts without fiber access. The team also created an interactive online map to obtain coverage feedback from public safety entities around the state. Over 90 agencies submitted polygons for coverage. The team's Rural Strategic Advisory Group created a coverage phasing tool out of an extensive statewide dataset covering 49 different ranked parameters for coverage priority at the county level. The resulting tool was used extensively by FirstNet in planning the RAN deployment phasing in Texas and by TxPSBP in evaluating the Texas State Plan's coverage.

Users and Their Operational Areas: The team leveraged its interoperable communications governance body, the TxICC, and regional councils of government to conduct outreach and identify interested stakeholders. The team also held regular meetings with the Texas Tribal Strategic Advisory Group, which represented the three federally recognized tribal nations in the state. The consensus findings were submitted in 2017 in the Tribes of Texas Report to the Governor and FirstNet.

Capacity Planning: The team launched an extensive outreach campaign to get public safety entities to participate in the Mobile Data Survey. Nearly 1200 different entities completed the survey. The team also submitted a report on mobile data usage by the Texas Highway Patrol.

Current Providers/Procurement: The team worked with the Texas Department of Information Resources and provided information to FirstNet on existing contracting mechanisms in Texas.

State Plan Decision: After multiple meetings in each region and the Office of the Governor, the TxPSBP developed a list that prioritized all the concerns for the State. This list was used as the basis for reviewing the State Plan presented by FirstNet. The team formed a group of subject matter experts to review each area of the Texas State Plan and held a meeting with the TxICC Executive Committee providing a final review. The team submitted clarifying questions and comments to FirstNet, and drafted a final recommendation report for the Governor's Office.

Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.

Education and Outreach: The team will continue to provide outreach in coordination with FirstNet, when requested. The team anticipates shifting its focus toward broadband policy and implementation issues.

Governance: The team plans to continue its focus on broadband during its meetings with its interoperable communications governance body, the TxICC. The team anticipates forming new Strategic Advisory Groups to address issues such as broadband data interoperability policy.

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

At this time, the data collection activities mentioned in the Milestone Data Narrative (coverage and capacity planning) have all been completed.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

The team may pursue coverage testing around the state as the FirstNet RAN buildout progresses. The team may also collect survey-type data on the use of mobile applications, with the intent of promoting greater data interoperability.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

The team created a strong online presence with the txlte.com website, an e-learning portal to learn about public safety broadband, a Twitter account, and multiple informational videos on YouTube. This online presence helped significantly in keeping geographically dispersed stakeholders aware of the latest developments. The online material also helped reinforce education and user engagement by giving users an additional source of information after conducting in-person meetings.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Job Title	FTE%	Project (s) Assigned	Change
SWIC: FTE = 1	25	Provide oversight of all SLIGP activities.	No change
DPS Legal Advisors: FTE = 1	10	Advise on all legal issues, MOA support.	No change
Program Managers 1: FTEs = 2	90	Direct the purpose and status of all program projects; manage time and budget allocations; support project-level activity to ensure goals are met.	No change
Program Managers 2: FTEs = 1	10	Provide strategy, scope and timeline; inside legal counsel oversight.	No change
Project Managers 1: FTEs = 1	50	Coordination of: State and regional governance meetings; education/ outreach and rural development programs; and production of materials.	No change
Project Managers 2: FTEs = 2	90	Assist with and coordinate E & O efforts	No change
Project Managers 2: FTEs = 6	2	Assist with and coordinate E & O efforts	No change
Project Managers 3: FTEs = 27	10	Temporary assignments as needed; Assist with and coordinate E & O efforts	No change
IT Program Specialists: FTE = 1	50	Development and production of audio-visual products conference needs, webinars, and training materials.	No change
SAA Director: FTE = 1	0.1	M&A	No change
SAA Manager: FTE = 1		M&A	No change
SAA Coordinator: FTE = 1	6.6	M&A	No change
SAA Budget Analyst: FTE = 1		M&A	No change
SAA Grant Accountant: FTE = 1	2.7	M&A	No change

Name

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Communications Planner/Technical Writer (2 contracts)	Develop and track operational budget; assist developing and tracking milestones, MDST, Tribal and O&E efforts; draft Quarterly PPRs, and other related documents and reports	Vendor	Y	Y	Aug. 2014	Feb. 2018	$200,100.00	0

Technologist (2 contractor)	Develop design elements, the structure and mechanism of the individual projects; focused on operational elements and responsible for tasks, deliverables and outputs of the project.	Vendor	Y	Y	Aug. 2014	Feb. 2018	$479,850.00	0
Outside Legal Counsel, (1 contract)	Development of State and Local MOU/ Inter-local Agreements, MOU template; and other work compliant with FirstNet requirements.	Vendor	Y	Y	Aug. 2014	Feb. 2018	$25,000.00	0
E & O Coordinator(s), (2 contractors)	Development of tasks will include: speaking at conferences, workshops and meetings; facilitating regional kick-off meetings, development of discipline focused materials, assist in the development of the Rural Coverage Plan and Education and Outreach	Vendor	Y	Y	Aug. 2014	Feb. 2018	$860,650.00	0
Project Management Administrators	Scheduling, facilitating, managing, and inviting public safety entities to participate in governance strategic advisory groups and the LTE SCIP Executive Council meetings; assisting with program planning and management, including development of project management processes and procedures; tracking milestone metrics;	Vendor	Y	Y	Aug. 2014	Feb. 2018	$600,075.00	0
Project Manager SME(s) (15 contractors)	Tasks include: speaking at conferences, workshops and meetings; facilitating regional kick-off meetings, development of discipline focused materials, assist in the development and implementation of the Rural Coverage Plan and Education and Outreach programs.	Vendor	Y	Y	Aug. 2014	Feb. 2018	$699,960.00	0

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	$1,044,834.00	$864,631.00	$1,909,465.00	$957,348.00	$883,818.00	$1,841,166.00
b. Personnel Fringe Benefits	$310,734.00	$257,141.00	$567,875.00	$279,601.00	$239,195.00	$518,796.00
c. Travel	$672,768.00	$1,921.00	$674,689.00	$439,692.00	$680.00	$440,372.00
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$16,650.00	$0.00	$16,650.00	$5,026.00	$0.00	$5,026.00
f. Subcontracts Total	$2,865,635.00	$0.00	$2,865,635.00	$2,357,757.00	$0.00	$2,357,757.00
g. Other	$448,783.00	$0.00	$448,783.00	$285,568.00	$0.00	$285,568.00
Indirect	$0.00	$216,158.00	$216,158.00	$0.00	$216,158.00	$216,158.00
h. Total Costs	$5,359,404.00	$1,339,851.00	$6,699,255.00	$4,324,992.00	$1,339,851.00	$5,664,843.00
i. % of Total	80%	20%	100%	74%	26%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.

Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	*SLIGP allowed for extensive outreach and data collection efforts, as detailed in Part B, Milestone Data Narrative above. Texas received a great deal of stakeholder feedback throughout the process, owing to its status as an early builder state, and the numerous forms of online and in-person outreach and education.*
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The TxPSBP used SLIGP funds to provide invitational travel for TxICC delegates to travel for both the Initial Consultation meeting with FirstNet and the State Plan Review meeting, providing critical information to our stakeholders. The state also used SLIGP funds to attend SPOC meetings where guidance was provided on many issues regarding the final state plans.*
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	*SLIGP funds helped with the creation and posting of the TxPSBP online outreach presence detailed above under Part B. In particular, they helped fund development of the eLearning course and video production by the Texas A&M Engineering Extension Service. The main challenge was just the sheer size of Texas. Even by visiting the 24 regional councils of government and the three Texas tribes numerous times, there were many entities that were never able to make it to a meeting. The team found that face-to-face meetings were the most impactful, but there was not enough time, personnel, or money to visit with every public safety entity in Texas.*
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	*Texas chose to use the existing governance structure provided by the TxICC for broadband initiatives. SLIGP funds were used to provide several Advisory Groups that gathered information used during data collection. Texas provided a substantial percentage of the data collected nationwide.*

Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	*SLIGP funds allowed our team members to travel to many conferences and meetings around the country. These events were crucial for ensuring that our team was following the latest information and trends in the development of public safety broadband.Our team could then pass much of the latest and most accurate information on to stakeholders in the state.*
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The TxPSBP chose to use the existing TxICC as our governing body for broadband so the incorporation of goals and initiatives for broadband into our SCIP did not present any challenges. Several goals and initiatives were added to the SCIP surrounding data collection.*
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The TxPSBP took advantage of SPOC meetings to learn about the elements that would be included in the state plans, helping us prepare our team and stakeholders for the review process. The primary challenge during the State Plan review process was the short time window and the need for several rounds of clarification between TxPSBP, FirstNet, and the Office of the Governor.*
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	*SLIGP funds were used to help fund the use of a customer relationship management system, which tracked the team's outreach efforts and public safety contacts list. This system was crucial to choosing entities and areas of the state to target, and for tracking the metrics of various data collection campaigns the team initiated, such as the Mobile Data Survey and the Coverage Objective Feedback Tool.*

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
Typed or printed name and title of Authorized Certifying Official: Todd Early, Assistant Division Director	**Telephone (area code, number, and extension)** 512-424-2121
	Email Address: todd.early@dps.texas.gov
Signature of Authorized Certifying Official: *Todd M. Early* Sign here	**Date:** 5/29/2018