U.S. Department of Commerce SLIGP 2.0 Performance Progress Report								
1. Recipient Name	United States Virgin Islands- Office of the Governor - Bureau of Information Technology							
3. Street Address	8000 Nisky Shopping Center, Suite 600 A							
5. City, State, Zip Code	Charlotte Amalie, VI 00802							
10a. Project/Grant Period								
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020					
11. List the individual projects in y	our approved Project Plan							
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)		Desc			
Activities/Metrics for All Recipient	s during the Reporting Quart	ter						
1	Governance Meetings	No		Actual number of govern	ance, subcommittee, or work			
2	Individuals Sent to Broadband Conferences	No		-	uals who were sent to nation ng SLIGP grant funds during t			
3	Convened Stakeholder Events	No		Actual number of events	coordinated - or held using Sl			
4	Staff Hired (Full-Time Equivalent)(FTE)	No		Actual number of state personnel FTEs who began s				
5	Contracts Executed	No		Actual number of contrac	ts executed during the quart			
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the q				
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing	policies and/or agreements			
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential publ				
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for futu	re emergecy communication			
10	Identified and Planned to Transition PS Apps & Databases	Yes		Yes or No if public safety developed this reporting	applications or databases wi quarter			
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated i	in identifying ongoing covea			
12	Data Collection Activities	No			-SMLA Phase Only) Yes or No data collection determination			
Activities for Opt-Out States only i	n the Pre-SMLA Phase during	g the Reporting Quarter						
13	Stakeholders Engaged			Actual number of individu	uals reached via stakeholder			
14	Education and Outreach Materials Distributed In- Person			Actual number of materic	als distributed in-person duri			
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or i the quarter.	mpressions to any website, e			

	2. Award or Grant	78-10-S18078					
	Number:	66 0421679					
	4. EIN: 6. Report Date	66-0431678					
	6. Report Date (MM/DD/YYYY)	01/28/2019					
	7. Reporting Period						
	End Date:	12/31/2018					
	(MM/DD/YYYY)						
	8. Final Report	9. Report Frequency					
	Yes 🗆	Quarterly X					
	No 🔽						
and the set of the set							
escription of Milestone Category							
vorking group meetings related to th		-					
tional or regional third-party conferences with a focus area or training track ng the quarter							
g SLIGP grant funds during the quarter, as requested by FirstNet.							
g selon grant janus dannig the quarter, as requested by firstivet.							
supporting SLIGP activities during t	he quarter (may be a	decimal).					
varter.							
e quarter.							
nts were developed during this repo	rting quarter.						
lic safety users occurred during this reporting quarter.							
tions technology transitions occurred during this reporting quarter.							
s within the State or territory were identified and transition plans were							
veage gaps using SLIGP funds during this reporting quarter.							
r No if participated in data collection ation by Opt-Out (Post-SMLA) grante	=	ed by FirstNet or					
der meetings or events during the q	uarter.						
luring this quarter.							
e, e-newsletter, social media post, o	r other account suppo	orted by SLIGP during					

11a. Narrative description for each Milestone Activities:	activity reported in Question	on 11 for this quarter; any	y challenges or obstac	cles encountered and mitig	ation strategies y	ou have employe	d; planned major activitie	s for the next quarter;	and any additional
-Second Increment Financial Award CAT-5 hurricanes in 2017. Research Records Management, CCTV and pu Workshop next quarter following th	ing and planning for covera Iblic safety analytics, and er	age gap analysis, crowd so nhancements to the Virgin	urcing vendors for te Islands public safety	chnical support contract. P LMR network, all of which	Participated in me	etings and discuss onnection to the N	sions on Mission Critical Po NPSBN via FirstNet. The te	ush-to-Talk, Computer	Aided Dispatch and
Other activities: -Worked with BIT, Government hou -Participated in SLIGP quarterly call		ty stakeholders to improv	e PSAP tools, softwar	re and vision.					
Planned Major activities for next qu - Host FirstNet governance Worksho - Hire program coordinator - Continue procurement process for - SWIC and FirstNet Program Manag	p securing Technical Experts	/consultant services contra	act.						
12. Personnel									
12a. Staffing Table - Please include	all staff that have contribu	ted time to the proiect wi	ith current auarter's u	utilization. Please only incl	ude FTE staff emp	loved by the stat	e not contractors. Please d	do not remove individu	als from this table.
Job Title	FTE%	 		-	ect (s) Assigned				Change
Program Manager	100%	Program Management of	SLIGP Grant	1105					Change
	100/0	i i ogi ani i i andgeni en ei							
12b. Narrative description of any st The team plans to add a Program co			ne employee will sper	nd 100% of their time fulfil	ling SLIGP 2.0 obj	ectives.			
13. Contractual (Contract and/or Su	brecipients)								
13a. Contractual Table – Include all	-	m this table should equal t	the "Contractual" in C	Question 14f.					
Name	Subcontrac	t Purnose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
					 				
					ļ				

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

N/A

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$213,077.00		\$213,077.00	\$213,077.00		\$213,077.00	\$50,451.02		\$50,451.02
b. Personnel Fringe Benefits	\$95,885.00		\$95,885.00	\$95,885.00		\$95 <i>,</i> 885.00	\$22,212.10		\$22,212.10
c. Travel	\$40,440.00		\$40,440.00	\$40,440.00		\$40,440.00	\$13,484.73		\$13,484.73
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00			\$0.00
e. Materials/Supplies	\$10,314.00		\$10,314.00	\$10,314.00		\$10,314.00	\$2,655.00		\$2,655.00
f. Contractual	\$127,176.00		\$127,176.00	\$127,176.00		\$127,176.00			\$0.00
g. Other	\$5,200.00		\$5,200.00	\$5,200.00		\$5,200.00	\$3,588.00		\$3,588.00
h. Indirect	\$0.00		\$0.00	\$0.00		\$0.00			\$0.00
i. Total Costs	\$492,092.00	\$0.00	\$492,092.00	\$492,092.00	\$0.00	\$492,092.00	\$92,390.85	\$0.00	\$92,390.85
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official:									
Angelo Riddick, PMP					code, number, and	340-713-0354 Ext. 5510			
Director/Chief Information Officer extension)									
16b. Signature of Authorized Certifying Official:					16d. Email Address:	angelo.riddick@bit.vi.gov			
					Date:	01/28/2019			

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dame, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.