

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	49-10-S13049N
				4. EIN:	87-0587139
1. Recipient Name	Utah Communications Authority			6. Report Date (MM/DD/YYYY)	1/30/2018
3. Street Address	5360 S Ridge Village Drive			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
5. City, State, Zip Code	Salt Lake City, UT 84118			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		11/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	450	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	0	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 1-5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 - Users and Their Operational Areas	Stage 1-5			
10	Phase 2 - Capacity Planning	Stage 1-5			
11	Phase 2 - Current Providers/Procurement	Stage 1-5			
12	Phase 2 - State Plan Decision	Stage 2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Continued to work with SAIC throughout the quarter to develop content for FirstNet in Utah website. Held bi-weekly meetings with SAIC to go over progress and discuss next steps for website content. This work culminated in a standalone FirstNet in Utah website hosted separate from the UCA website. We worked with Third Sun to add link from UCA website front page to FirstNet in Utah website. The new FirstNet in Utah website went live Dec 11th. Sent emails out to approximately 450 agencies and individuals with link to FirstNet in Utah website encouraging them to visit the site, learn more about FirstNet and AT&T and contact SPOC with any questions. Website can be viewed by going to <a href="http://www.uca911.org">www.uca911.org</a> and clicking on the FirstNet button at the top of the front page. Began Work with SAIC to develop a white paper outlining costs to opt-in states for FirstNet Services. FirstNet updates were given to the UCA Executive Director for dissemination to the UCA board. No Broadband Advisory Meetings were held during the quarter. Participated in several NPSBN peer networking calls that were facilitated by the NGA. Met with Wasatch County to discuss questions they had after Governor Herbert opted-in. Subsequent meeting will be scheduled with Wasatch County, SPOC and AT&T after New Year.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					



11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

**12. Personnel**

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperability Coordinator (SWIC)	0.54	Oversee SLIGP activities	Filled
SWIC Assistant	1	Assist with SLIGP activities	Currently vacant
SWIC Assistant for Utah tribes	1	Assist with SLIGP activities relating to the tribes in Utah	Currently vacant
UCA Director	0.2	Oversight	Filled
UCA Operations Manager	0.1	Oversight	Filled

**13. Subcontracts (Vendors and/or Subrecipients)**

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Accounting Support and Solutions	Financial Management	Vendor	N	N	11/1/2014	3/25/2016	\$74,880.00	\$0.00
Marketing	Outreach Coordination	Vendor	N	N			\$84,000.00	\$0.00
Marketing	Material Development	Vendor	N	N			\$56,000.00	\$0.00
Film Crew	Educational Video	Vendor	N	N			\$49,815.00	\$0.00
Ballard Spahr, LLP	Contract Review	Vendor	N	N			\$17,000.00	\$0.00
Fletcher, Heald & Hildreth	Assistance in Project Management	Vendor	N	Y	3/23/2015	6/30/2015	\$74,250.00	\$0.00
AGRC	Data Gathering and Analysis	Vendor	N	Y	7/1/2015	12/31/2016	\$227,760.00	\$0.00
Strata	Data Gathering and Analysis	Vendor	N	Y	7/1/2015	12/31/2016	\$81,000.00	\$0.00
Third Sun Productions	Web Site Development	Vendor	N	N			\$11,400.00	\$0.00
HEB Business Solutions	Financial Management	Vendor	N	Y	3/28/2016	TBD	\$16,045.00	\$0.00
Scientific Applications Int'l Corp through Knowledge Services Contract	SLIGP programmatic support, outreach & education and web content	Vendor	Y	Y	2/28/2017	2/28/2018	\$189,964.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$195,800.00	\$124,502.00	\$320,302.00	\$147,039.72	\$130,611.58	\$277,651.30
b. Personnel Fringe Benefits	\$93,788.00	\$57,453.00	\$151,241.00	\$60,615.99	\$59,085.05	\$119,701.04
c. Travel	\$50,000.00		\$50,000.00	\$27,523.27		\$27,523.27
d. Equipment			\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$12,109.00		\$12,109.00	\$2,164.63		\$2,164.63
f. Subcontracts Total	\$350,000.00		\$350,000.00	\$224,590.91		\$224,590.91
g. Other	\$26,123.00		\$26,123.00	\$13,551.22		\$13,551.22
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$727,820.00	\$181,955.00	\$909,775.00	\$475,485.74	\$189,696.63	\$665,182.37
j. % of Total	80%	20%	100%	71%	29%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

David A. Edmunds UCA Executive Director

16c. Telephone (area code, number, and extension)

801-840-4200

16b. Signature of Authorized Certifying Official:

16d. Email Address:

[dedmunds@uca911.org](mailto:dedmunds@uca911.org)

Date:

01/17/18

1/17/2018