

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number 49-10-S13049		
1. Recipient Name State of Utah Department of Technology Services			4. EIN		
3. Street Address 1 State Office Building Floor 6			6. Report Date (MM/DD/YYYY) 10/28/13		
5. City, State, Zip Code Salt Lake City, Utah, 84114			7. Reporting Period End Date: 9/30/13		
10a. Project/Grant Period Start Date: 8/28/2013			10b. End Date: 7/31/2016		8. Final Report <input type="checkbox"/> Yes <input type="checkbox"/> No
9. Report Frequency <input type="checkbox"/> Quarterly					
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meeting	0			
2	Broadband Conferences	7			
3	Staff Hires	.90			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education & Outreach Materials	0			
7	Phase II	0			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. The SWIC has been assigned to the SLIGP efforts (90% of his time). The SIEC's broadband subcommittee has met twice during this reporting period. Representatives from the State of Utah attended the FirstNet Regional Workshop in Denver Colorado					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. Most of the work this quarter was developing our outreach and education plan along with putting together our governance body.					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed as described in our baseline expenditure plan. The number of staff members required is still be reviewed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator (SWIC)	90%	Oversee SLIGP activated	Started work on SLIGP

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Marketing	Marketing Materials	Vendor	N	N			\$126,000		0%

Add Row


Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$436,380	\$189,000	\$625,380		\$3,913	\$3,913
b. Personnel Fringe Benefits	\$177,323	\$100,199	\$277,522		\$863	\$863
c. Travel	\$127,500		\$127,500			
d. Equipment						

e. Materials/Supplies	\$8,794		\$8,794			
f. Subcontracts Total	\$126,000		\$126,000			
g. Other	\$15,120	\$156,360	\$171,480		\$488	\$488
h. Phase II	\$891,118		\$891,118			
i. Total Costs	\$1,782,235	445,559	\$2,227,792		\$5,264	\$5,264
j. % of Total	\$80	20%	100%			
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Kevin Rose, Statewide Interoperability Coordinator				(801)538-3700		
				16d. Email Address		
				kevinrose@utah.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				10/30/2013		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.