

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	51-10-S18051
				4. EIN:	54-6002286
1. Recipient Name	Virginia Department of Emergency Management			6. Report Date (MM/DD/YYYY)	04/26/2019
3. Street Address	10501 Trade Ct.			7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2019
5. City, State, Zip Code	Richmond, VA, 23236			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
<b>11. List the individual projects in your approved Project Plan</b>					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	No	0	<i>Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter</i>	
2	Individuals Sent to Broadband Conferences	No	0	<i>Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter</i>	
3	Convened Stakeholder Events	No	0	<i>Actual number of events coordinated or held using SLIGP grant funds during the quarter, as requested by FirstNet.</i>	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).</i>	
5	Contracts Executed	No	0	<i>Actual number of contracts executed during the quarter.</i>	
6	Subrecipient Agreements Executed	No	0	<i>Actual number of agreements executed during the quarter.</i>	
7	Data Sharing Policies/Agreements Developed	No		<i>Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.</i>	
8	Further Identification of Potential Public Safety Users	Yes		<i>Yes or No if further identification of potential public safety users occurred during this reporting quarter.</i>	
9	Plans for Emergency Communications Technology Transitions	Yes		<i>Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.</i>	
10	Identified and Planned to Transition PS Apps & Databases	No		<i>Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter</i>	
11	Identify Ongoing Coverage Gaps	No		<i>Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.</i>	
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or</i>	
<b>Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholders Engaged			<i>Actual number of individuals reached via stakeholder meetings or events during the quarter.</i>	
14	Education and Outreach Materials Distributed In-Person			<i>Actual number of materials distributed in-person during this quarter.</i>	
15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project  
 During the quarter, the Interoperability Coordinator was officially designated as the SPOC. Conducted bi-weekly FirstNet coordination calls that included AT&T Regional representatives. Attended three Regional Preparedness Advisory Committee-Interoperability (RPAC-I) meetings and one Office of Emergency Services Board meeting – addressed FirstNet questions and issues, included a presentation from AT&T. Introduced AT&T representatives (Regional FirstNet Director and Legislative Affairs) to the Governor’s Broadband Coalition Director for discussions of mutual interest and effort. Participated in FirstNet AT&T presentation to Virginia State Police and State Agency Public Safety stakeholders. Introduced FirstNet to future Diplomatic Security Service Training Academy. Assisted in coordination of FirstNet AT&T connectivity for the VA Emergency Operations Center. Participated in FirstNet Mission Critical Data and Video workshop. Participated in Region 7 Communications Exercise featuring AT&T provided COLT. Engaged contracted support for potential development of data application policies and standard operating procedures. Working with FirstNet Coordinator to initiate Regional FirstNet Mission Critical Data and Video Workshops and more associated workshops derived from FirstNet best practices Webinar.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Interoperability Program Manager	50%	Project Coordination, daily operations, project reporting	Filled
Grant Manager	25%	Project Coordination, grants management, project and financial reporting	Filled

12b. Narrative description of any staffing challenges, vacancies, or changes.

During this quarter the current Grant Manager transitioned to a new role within the agencies Finance Division, continues to provide programmatic and financial support for the SLIGP 2.0 program but has reduced time and effort spent on daily operations.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Unknown	Program Outreach Coordinator	Contract	N				\$62,400.00	
Unknown	Program Admin Support Tech	Contract	N				\$24,960.00	
VA APCO	Virginia Interoperability Conference Support	Subcontract	N				\$15,000.00	
Unknown	Program Technical Support	Subcontract	N				\$58,125.00	

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

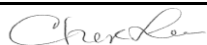
**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$343,490.00	\$0.00	\$343,490.00	\$343,490.00	\$0.00	\$343,490.00	\$66,612.34	\$0.00	\$66,612.34
b. Personnel Fringe Benefits	\$116,787.00	\$0.00	\$116,787.00	\$116,787.00	\$0.00	\$116,787.00	\$18,243.27	\$0.00	\$18,243.27
c. Travel	\$54,560.00	\$0.00	\$54,560.00	\$54,560.00	\$0.00	\$54,560.00	\$977.82	\$0.00	\$977.82
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$11,400.00	\$0.00	\$11,400.00	\$11,400.00	\$0.00	\$11,400.00	\$15,060.14	\$0.00	\$15,060.14
f. Contractual	\$427,960.00	\$0.00	\$427,960.00	\$427,960.00	\$0.00	\$427,960.00	\$0.00	\$0.00	\$0.00
g. Other	\$0.00	\$238,550.00	\$238,550.00	\$0.00	\$238,550.00	\$238,550.00	\$0.00	\$14,337.29	\$14,337.29
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$954,197.00	\$238,550.00	\$1,192,747.00	\$954,197.00	\$238,550.00	\$1,192,747.00	\$100,893.57	\$14,337.29	\$115,230.86
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	87.56%	12.44%	100.00%

**15. Certification:** I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Cheryl Lee		<b>16c. Telephone (area code, number, and extension)</b> 804-897-9760
<b>16b. Signature of Authorized Certifying Official:</b> 		<b>16d. Email Address:</b> <a href="mailto:cheryl.lee@vdem.virginia.gov">cheryl.lee@vdem.virginia.gov</a>
		<b>Date:</b> 04/26/2019

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