

U.S. Department of Commerce		2. Award or Grant Number 50-10-S13050			
Performance Progress Report		4. EIN 03-6000264			
1. Recipient Name Vermont Department of Public Safety		6. Report Date (MM/DD/YYYY) Revised 8/10/15			
3. Street Address 103 South Main Street		7. Reporting Period End Date: 6/30/2015			
5. City, State, Zip Code Waterbury, Vermont 05671-2101		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <input checked="" type="checkbox"/> Quarterly		
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 01/31/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	169 (attendees)			
2	Broadband Conferences	1 conference/2 attendees			
3	Staff Hires	1.8 Temporary Project Managers (State Funded Personnel)			
4	Contract Executions	None executed at this time.			
5	Governance Meetings	2 meetings / 18 attendees			
6	Education and Outreach Materials	146			
	Phase 2 – Coverage	Stage 1/2			
	Phase 2 – Users and their Operational Area	Stage 1/2			
	Phase 2 – Capacity Planning	Stage 1/2			
	Phase 2 – Current Providers/Procurement	Stage 1/2			
	Phase 2 – State Plan Decision	Stage 1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

In the Quarter ending 6/30/15 Vermont has made significant progress with activities and milestones on the SLIGP grant. In this reporting period alone we talked with over 200 people regarding FirstNet and Vermont's planning activities to prepare for the National Public Safety Broadband Network / FirstNet. During this quarter Vermont has:

- Continued to meet regularly as the Public Safety Broadband Commission. See Meeting minutes here: <http://psbc.vermont.gov/content/meeting-minutes-and-agendas>
- Adopted a statewide Education and Outreach Plan as well as a Data Collection Plan
- Successfully launched a stand along Public Safety Broadband Commission Website for Education and Outreach: www.psbcbroadband.com
- Held a successful state consultation with 69 members of Vermont's Public Safety Community.
- Initiated Phase two Activities including; Data Collection, Users and their Operational Areas, Capacity Planning, Current Providers/Procurement. We plan to draft our State Plan Decision document by 12/31/15
- Created a sub-group called the Coverage Work Group, as part of the Commission to work on FirstNet's Coverage Priorities exercise for the 9/30/15 deadline.
- Fully staffed a temporary outreach team for Data Collection to meet the 9/30/15 deadline. The three person outreach team is working on a minimum of a 75% survey return rate for 850 surveys. Through careful planning and diligence, the team has turned up 260 surveys in under one month. On this trajectory we anticipate that we will be able to get a 75% answer rate for the targeted group of 850 Public Safety Entities in Vermont. Currently we have 30% rate of completion on a scale of 100% or 43% complete on a 75% answer rate.
- Scheduled Outreach / Educational meetings throughout Vermont's 14 Counties: <http://psbc.vermont.gov/calendar/month/2015-07>
- Scheduled to attend Conferences for Law, Fire, EMS, and Emergency Management in the upcoming quarter

One challenge we currently have is accessing the right data sets to map calls for service for Police, Fire, and EMS. We anticipate that resources will line up in time for the 9/30/15 deliverable to FirstNet and are modifying our technical requirements to ensure the turnaround of this data for hand-off to our future GIS vendor.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes are anticipated at this time. However, we reserve the right to make changes as the Vermont program continues to develop.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Our match funding is not in proportion as we have intended due to our budget being revised according to Phase II of this award. Once we receive approval we will update our budget and costs will be moved to accurately reflect the match.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Success Stories: The state consultation was a success, as we had almost 70 attendees from diverse areas of the public safety community. I heard from several attendees after the meeting who reported that the Use Cases that were presented by Vermont’s public safety practitioners gave them more understanding and clarity on what the goals are of FirstNet. One person said that seeing Vermont’s Search and Rescue Coordinator show how outcomes are so different in areas that have broadband service versus areas that lack broadband service helped her put in to perspective the significance of the FirstNet network. In the Search and Rescue Use Case the Coordinator showed how a successful mission of recovering a lost skier is made easy by mobile broadband, but that in another scenario where a mentally disabled child was reported lost in the wilderness, in an area that lacks cell service, the outcomes was very different.

Additionally, we are happy with the successful launch of our outreach and education website: www.psbv.vermont.gov. We have received positive feedback from site visitors and continue to refer inquiries to the site. It has proven to be an invaluable resource in our data collection efforts as well. We have the survey posted on the site and we provide a help document for the survey as well: <http://psbc.vermont.gov/data-collection>.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
IT Project Manager IV	100%	Managing Education and Outreach, Project Management of SLIGP, and contractor / sub-contractor management	
Project Manager	100%	Temporary 100% FTE – not to exceed 1,280 hours (State Funded Personnel)	
Project Manager	100%	Temporary 100% FTE – not to exceed 1,280 hours (State Funded Personnel)	
Project Manager	100%	Temporary 100% FTE – not to exceed 1,280 hours (State Funded Personnel)	

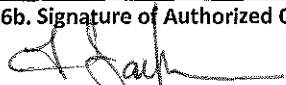
Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
------	---------------------	-----------------------	----------------------	-------------------------	------------	----------	-------------------------------	--------------------------------	------------------------

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	238,821.00	129,918.00	368,739.00	19,536.43	3,418.95	22,955.38
b. Personnel Fringe Benefits	72,336.00	47,817.00	120,153.00	6,612.06	1,003.46	7,615.52
c. Travel	14,700.00	0	14,700.00	5,567.81	0	5,567.81
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	7509.00	0	7509.00	177.62	0	177.62
f. Subcontracts Total	199,840.00	0	199,840.00	0	0	0
g. Other (Indirect Costs)	177,735.00	0	177,735.00	0	0	0
h. Total Costs	710,941.00	177,735.00	888,676.00	31,893.92	4,422.41	36,316.33
i. % of Total	80%	20%	100%	88%	12%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Tess Gauthier Project Manager Vermont Department of Public Safety				802-241-5397		
				16d. Email Address		
				grantnotification@listserv.dps.state.vt.us		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				8/12/15		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.