U.S. Department of Commerce	2. Award or Grant Number 53-10-S13053_0	
Performance Progress Report	4. EIN 91-6001095	
1. Recipient Name State of Washington	6. Report Date (MM/DD/YYYY) 07/30/2014	
3. Street Address Building 20, Aviation Drive	7. Reporting Period End Date: 06/30/2014	
5. City, State, Zip Code Camp Murray, WA 98430	8. Final Report ☐ Yes X No	9. Report Frequency X Quarterly

10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	915			
2	Broadband Conferences	3			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	1050			
7	Sub-recipient Agreements Executed	0			
8	Phase II activities	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities: Three staff members attended the PSCR Broadband Stakeholder meeting in Westminster Colorado June 2-6. Two governance meetings of the State Interoperability Executive Committee were conducted, one in April and one in June. We continue to recruit stakeholder and technical committee members to work with FirstNet staff on the state plan and consultation. Recruitment materials can be found here: https://www.ocio.wa.gov/initiatives/washington-onenet-firstnet/committees

Planned major activities next quarter: We will conduct a stakeholder and technical committee Summit on Aug. 13-14 in Spokane, with support from a DHS/OEC technical assistant visit. The goal is to prepare these stakeholders to work on the initial state consultation with FirstNet which is tentatively scheduled for Oct. 16.

Other activities: None

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Washington will probably only need to create 3 or 4 subcontracts to conduct phase 1 outreach activities, rather than the planned 30 or more.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The project continues to spend considerable funds for materials and staff salaries. However, for the most part, such funds have not been billed to NTIA as the Washington State Office of the Chief Information Officer, Office of Financial Management (OFM) and Military Department (which is the SAA) are still finalizing internal procedures and documentation. We anticipate being able to bill costs starting in September 2014.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
None of note.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Sub-contracting or sub-recipient efforts are in development with deployment expected in the Q4 of 2014. Program / Outreach Manager Carl Rebstock has resigned to take a position with FirstNet. Shelley Westall has assumed most of those duties. A program administrator will be hired to replace Westall.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Senior Program Manager	50	Provides oversight and management of all SLIGP project activities. Keynotes at events.	
Program Manager	50	Convenes meetings of advisory work groups and technical workgroups, Speaks at stakeholder meetings. Writes reports.	
Program Manager/Outreach Consultant	100	Prepares outreach materials, subcontracts with local and non-profit organization to do both phase 1 and 2 activities, speaks at stakeholder meetings.	Resigned and replaced this period
Program Administrator	0	Scheduling, preparation of outreach materials, meeting logistics, listserv management – position retitled from "Program Assistant" in previous report	Resigned to take promotion
SWIC	15	Coordinates updates to SCIP and outreach to existing LMR network managers	Existing, not started
Grants Program Specialist (SAA)	25	Project accounting and reporting	
Consulting Engineer	50	Phase II only	Phase II only

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13. Subcontracts (Vendors and/or Sub recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Outreach and Education (35 contracts)	Subrecipient	N	N	TBD	TBD	350,000	0	N/A

TBD	Phase II Data Collection (35 contracts)	Subrecipient	N	N	TBD	TBD	875,000	0	N/A

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or sub recipients. None

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$ 736,125	$ 221,150	$ 957,275	$ 6,184	$23,101	$ 29,285
b. Personnel Fringe Benefits	$ 147,225	$ 44,230	$ 191,455	$ 1,958	$ 359	$ 2,317
c. Travel	$ 72,988	$ 0	$ 72,988	$ 1,506	$ 0	$ 1,506
d. Equipment	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
e. Materials/Supplies	$ 52,464	$ 1,200	$ 53,664	$ 0	$ 0	$ 0
f. Subcontracts Total	$ 1,453,800	$ 33,000	$ 1,486,800	$ 0	$ 0	$ 0
Indirect	$ 78,629	$298,273	$ 376,902	$ 1,312	$ 106	$ 1,418
g. Other	$ 101,360	$ 71,260	$ 172,620	$ 0	$ 0	$ 0
h. Total Costs	$ 2,642,591	$ 669,113	$ 3,311,704	$ 10,960	$ 23,566	$ 34,526
i. % of Total	80%	20%	100%	32%	68%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Sigfred J. Dahl **E911/HLS Unit Manager, Emergency Management Division** **Washington Military Department**	253-512-7468 **16d. Email Address** Sigfred.dahl@mil.wa.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 8/6/14