U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	53-10-S13053-0
				4. EIN:	91-6001095
1. Recipient Name	State of Washington			6. Report Date (MM/DD/YYYY)	7/31/2015
3. Street Address	Building 20, Aviation Drive			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2015
5. City, State, Zip Code	Camp Murray, WA 98430			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	3479 participants			
2	Broadband Conferences	55			
3	Staff Hires	0			
4	Contract Executions	1			
5	Governance Meetings	2			
6	Education and Outreach	71,594			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 1: Process Development			
9	Phase 2 – Users and Their Operational Areas	Stage 2: Data Collection			
10	Phase 2 – Capacity Planning	Stage 2: Data Collection			
11	Phase 2 – Current Providers/Procurement	Stage 2: Data Collection			
12	Phase 2 – State Plan Decision	Stage 1: Process Development			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- Significant stakeholder meetings included six regional workshops across the state, Partners in Emergency Preparedness conference, APCO-NENA 2015 Conference, and two SIEC meetings. In addition to attending three tribal specific conferences, we also visited the government councils of six tribal nations. FirstNet's SPOC meeting and 2015 PSCR conference were also attended.
- Significant stakeholder engagement included WA State Search and Rescue Conference, Washington Fire Chiefs, Tribal Public Health Emergency Preparedness Conference, WA Association of Sheriffs and Police Chiefs Conference, and Tribal Telecom Conference.
- SIEC approved and adopted update of State Communications Interoperability Plan (SCIP) as well as SCIP snapshot and an appendix of radio system owners.
- Launched data collection effort in Washington State. Collection tool was designed in partnership with WSU.
- Revised and submitted SLIGP budget materials for Phase II implementation.
- Contracted with Cedar Media for web design of new WordPress site for onenet.wa.gov.
- GovDelivery, Facebook, Twitter and Survey Monkey are used to improve continuous outreach, education, and contact with stakeholders, as well as obtaining feedback from stakeholders.
- Moved WON offices from General Administration building to Jefferson Building as part of governor mandated, legislation approved consolidation of technology services in Washington State.
- Submitted 48 questions to FirstNet regarding the Draft RFP.
- Engaged stakeholders for feedback on FirstNet's 2nd and 3rd public notices and submitted response's to FirstNet. We also announced a Draft RFP review meeting (to be held in Q9) and requested stakeholders review the RFP and provide feedback.
- Awarded seven Bronze Tellyawards for our "FirstNet in Washington State" video series as well as our "Bringing FirstNet to Washington state" and "What is FirstNet" videos.

Planned major activities for next quarter
- In partnership with subcontractors Washington State University (WSU) and Pacific Northwest Economic Region (PNWER), conduct nine regional workshops across the state. The workshops will include FirstNet 101 introductory sessions and FirstNet 201 expanded briefings and map input.
- We will roll out the Tribal specific data collection tool which is currently in development.
- OneNet will convene its technical stakeholder committee on July 8th to review the FirstNet draft RFP and provide comments for submission to FirstNet
- WON will convene the first meeting of its Operational workgroup, a select group of incident commanders from various disciplines examining how priority and preemption will function in real life scenarios.
- We have two stakeholder updates planned to encourage responses to data collection efforts and update our committees on FirstNet's progress.
- OneNet will roll out its new WordPress website for OneNet.wa.gov.
- Plans to attend Northwest Tribal Emergency Management Council Conference, Affiliated Tribes of Northwest Indians Tribal Energy and Technology Summit, as well as holding an NTIA site visit. Regular Tribal Tsunami Planning and resource meetings are planned.
- Organizational restructure due to continued efforts towards statewide technology consolidation.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Washington OneNet has submitted a revised budget and project plan for SLIGP Phase II.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Personnel: GIS specialist to incoporate stakeholder coverage layers to create individual GiS coverage layers within a standarized ESRI platform. Engaged a Special Assistant Attorney General for OneNet/FirstNet consultation and support for program as well as Opt in/Opt out decision.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

• Supporting local organizations and improving stakeholder engagement by purchasing booth space and/or sponsoring portions of events with an opportunity to speak and better engage stakeholders.
• In partnership with PNWER and WSU, WON developed a Data collection survey tool which was delivered to 765 organizations for feedback.
• Continued to grow our GovDelivery subscriptions sending 15 bulletins including our newsletter (April-May) and Welcome newsletters to attendees of the Regional Workshops and Association of Washington Cities Conference attendees.
• Tribal outreach continues to be successful as WON members attended several tribal specific conferences with a reach of over 600 attendees. Of the 29 federally recognized tribes, we have visited with the councils of six tribal nations. We support tribal technology initiatives via our outreach efforts in an effort to improve interoperability between tribes and non-tribal entities.
• Attended FirstNet SPOC meeting, PSCR national conference, and Idaho initial consultation. We believe it is important for each state to attend consultation or conduct similar joint meetings with the governance organizations and responders of western states in order to improve coordination of activities and establish relationships.
• Work continues on our "FirstNet in Washington State" video Series. In production currently is a video story related to the SR530 Oso landslide and interoperability. An active shooter user story scenario is in develpment.
• Introduced third installment of tribal specific video's in the "FirstNet in Washington State" video series. Video has received national attention as our tribal stakeholders share them at other state and national events.
• WON continues to refine educational and outreach materials to appeal to specific groups. Introducing new branding and revising materials to reflect FirstNet's progress. We continue to update tribal nations by the numbers with current information.
• Attended and spoke at several local stakeholder meetings across the state including Partners in Emergency Preparedness, Washington State Search and Rescue, Association of Washington Cities, Washington State Association of Sheriffs and Police, and APCO-NENA where we reached over 1900 public safety stakeholders from across the state.
• While in Reston, VA attending the SPOC meeting, WON visited Federal Legislative Representatives to talk about FirstNet in Washington State. We visited the offices of Rep. Derek Kilmer, Rep. Suzan DelBene, Rep. Rick Larsen, and Sen. Maria Cantwell.

12. Personnel
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Project is fully staffed.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	50	Provides oversight and management of all SLIGP project activities. Keynotes at events	No Change
Program Manager	50	Convenes Meetings of advisory work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	100	Prepares outreach materials, subcontracts with local and non-profit organization to do both phase 1 and 2 activities, speaks at stakeholder meetings.	No Change
Program Administrator	100	Scheduling, Preparation for outreach materials, meeting logistics, listserv management - Position retitled from "Program Assistant" in previous report	No Change
SWIC	1S	Coordinates updates to the SCIP and outreach to excisting LMR network managers.	Existing, Approved
Grants Program Specialist (SAA)	2S	Project accounting and reporting	Contract Amendment in Progress
Consulting Engineer	50	Position will not be filled in Phase 2.	N/A

13. Subcontracts (Vendors and/or Subrecipients)
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/13/2015	$388,936.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/31/2015	$175,000.00	
TBD	Phase II Data collection	Vendor (changed from Subrecipient)	TBD	N	TBD	TBD	$875,000.00	
TBD	Outreach and Education	Vendor	N	N	TBD	TBD	$14,864.00	$33,000.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$736,125.00	$221,150.00	$957,275.00	$293,797.66	$136,617.88	$430,415.54
b. Personnel Fringe Benefits	$147,225.00	$44,230.00	$191,455.00	$86,018.08	$33,428.72	$119,446.80
c. Travel	$72,988.00		$72,988.00	$79,575.02		$79,575.02
d. Equipment			$0.00			$0.00
e. Materials/Supplies	$52,464.00	$1,200.00	$53,664.00	$9,934.69		$9,934.69
f. Subcontracts Total	$1,453,800.00	$33,000.00	$1,486,800.00	$30,907.59		$30,907.59
g. Other	$101,360.00	$71,260.00	$172,620.00	$110,840.44	$3,302.82	$114,143.26
h. Indirect	$78,629.00	$298,273.00	$376,902.00	$1,872.78	$52,915.00	$54,787.78
i. Total Costs	$2,642,591.00	$669,113.00	$3,311,704.00	$612,946.26	$226,264.42	$839,210.68
j. % of Total	80%	20%	100%	73%	27%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	253-512-7041
John Ufford Preparedness Unit Manager, Emergency Management Division, Washington Military Department		
	16d. Email Address:	John.ufford@mil.wa.gov
Project Budget Element (1)		
SMWardell	Date: 8/26/15	

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