

U.S. Department of Commerce  Performance Progress Report		2. Award or Grant Number 55-10-S13055			
		4. EIN 396006427			
1. Recipient Name Wisconsin Department of Justice		6. Report Date (MM/DD/YYYY) 4/18/2014			
3. Street Address 17 W. Main Street		7. Reporting Period End Date: 3/31/2014			
5. City, State, Zip Code Madison, Wisconsin, 53707-7857		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings (including pre-award)	152			
2	Training Sessions	0			
3	Broadband Conference	3			
4	Staff hires	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings	7			
8	Education and Outreach	0			
9	Sub-recipient Agreements Executed	0			
10	Phase II Activities	0			
<p><b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b></p> <p><b>Stakeholder meetings:</b> Wisconsin has six Regional Interoperability Coordinators (RIC's) who attend various conferences for the purpose of education and outreach. During the reporting period of 1/1/2014-3/31/2014 they participated in a Fire and EMS Conference in Rice Lake, NPSTC Technology Committee teleconference, NPSTC SoR Launch Requirements User Equipment conference, NTIA SLIGP conference in Atlanta, and a FirstNet track at IWCE.</p> <p><b>Broadband Conference:</b> The Wisconsin Department of Justice sent 3 participants to the SLIGP Workshop conference in Atlanta, GA. These participants were Dennis Powers, Dennis Fortunato, and Tim Pierce.</p> <p><b>Staff hires:</b></p>					

**Governance Meetings:** During this reporting period, seven governance meetings were held throughout the State. They were the NW-Region SCIP Implementation Council Meeting, Northeast SCIP Implementation Council Meeting, West Central Regional Council Meeting, Public Safety Wireless Broadband Workgroup meeting, East Central Regional SCIP Implementation Council, NW Region Meeting, and the SE Region SCIP meeting.

**Other Activates:** WI Department of Justice staff participated in several other activities, which included teleconferences, meetings, and phone interviews. For this reporting period we had three FirstNet Region V conference calls, a SPOC Webinar Test, a FirstNet 2014 Quarterly Webinar, a WI SCIP Planning call with OEC for the upcoming SCIP Workshop, a teleconference with OEC to discuss phone interviews and survey results for the TA Governance Workshop, and the Wisconsin Quarterly Call with SLIGP staff.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No changes anticipated at this time.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Wisconsin continues to actively educate itself on the latest developments on NPSBN and FirstNet. We have been meeting with the other Region V states regarding collaboration for initial consultation with FirstNet. DOJ staff also attended the SLIGP Workshop, which not only provided valuable information, it also allowed for networking and conversation with other states. Wisconsin sent a representative to the International Wireless Communications Expo, which had 12 separate FirstNet sessions in addition to two general sessions given by FirstNet staff and directors. Valuable information was brought back from those sessions and is being incorporated into future outreach materials. Finally, Wisconsin has a representative on the NPSTC LTE Console Statement of Requirements working group which is creating a document to be given to FirstNet for consideration. By being involved in this process we are able to relate these conversations back to our stakeholders in Wisconsin to formally identify their needs.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

Representatives from Wisconsin have been asked to speak on panel discussions at two significant events. The first being the SLIGP workshop held in Atlanta GA where all the States/Territories East of the Mississippi (and Hawaii) attended. This panel consisted of Maryland, Georgia, Massachusetts, and Wisconsin. Specifically, Wisconsin was asked to share its model of outreach, which includes local government employees and leveraging an existing governance structure. Other questions included Wisconsin's SCIP update process and working with our 12 Federally recognized tribes.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

During this reporting period, the SWIC position was still vacant, but we do not think this has impacted Wisconsin's timeline for this project. We have opened the job recruitment announcement for the SWIC position in the month of March and will have a new SWIC in place by the middle to late April, 2014.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Assistant Program Manager	.50	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program reporting requirements	
Program Supervisor	.15	Overall program oversight	

Grants Specialist 1	.15	Provides financial balances, completes Financial Status Report (FSR)	
Grants Specialist 2	.15	Completes travel reimbursement and pays general costs	
Financial Officer	.05	Provides financial oversight for the federal award	
LTE	.25	Provides program support for day to day work and meetings	

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**13. Subcontracts (Vendors and/or Subrecipients)**

The State of Wisconsin has 6 sub-grants reflected within the "Other" category in our budget. Our sub-grants are with the following entities:

Dane County \$414,584, North Central WI Regional Planning Commission \$86,985, Calumet County \$172,585, Douglas County \$86,985, West Central WI Regional Planning \$86,985, and the City of Milwaukee \$172,585

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Unknown at this time	Develop training videos and brochures related to broadband for outreach, host 3 webinars and 4 two-day regional trainings	Vendor	N	N	TBD	TBD	\$500,000	\$0	N/A
Unknown at this time	Facilitator for Public Safety Wireless Broadband Workgroup (PSWBW)	Unknown at this time	N	N	TBD	TBD	\$4,800	\$0	N/A
Unknown at this time	Statewide website hosting	Unknown at this time	N	N	TBD	TBD	\$5,000	\$0	N/A

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**13b. Describe any challenges encountered with vendors and/or subrecipients.**

Our subrecipients have been excelling at their work, however, with a lack of information from FirstNet it is difficult to get a good grasp on what this entire process should look like.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$282,897	\$0	\$282,897	\$20,211	\$0	\$20,211
b. Personnel Fringe Benefits	\$101,509	\$0	\$101,509	\$10,181	\$0	\$10,181
c. Travel	\$29,146	\$69,401	\$98,547	\$8,354	\$9,350	\$17,704
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$17,370	\$0	\$17,370	\$3,142	\$0	\$3,142
f. Subcontracts Total	\$509,800	\$0	\$509,800	\$0	\$0	\$0
g. Other	\$1,297,122	\$504,420	\$1,801,542	\$4,078	\$27,921	\$31,999
h. Indirect	\$57,089	\$0	\$57,089	\$3,538	\$0	\$3,538
i. Total Costs	\$2,294,933	\$573,821	\$2,868,754	\$49,504	\$37,271	\$86,775
j. % of Total	80%	20%	100%	57%	43%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

J.B. Van Hollen Attorney General

16c. Telephone (area code, number, and extension)

608--267-1300

16d. Email Address

cyganekb1@doj.state.wi.us

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

4/30/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.