					2. Award or Grant	54-10-S18054
U.S. Department of Commerce SLIGP 2.0 Performance Progress Report					4. EIN:	55-6001347
1. Recipient Name	WV Division of Emergency Management				6. Report Date (MM/DD/YYYY)	10/30/2020
3. Street Address	2403 Fairlawn Avenue				7. Reporting Period End Date:	09/30/2020 Qrt 11
5. City, State, Zip Code	Dunbar, WV 25064				8. Final Report Yes ☐ No	9. Report Frequency Quarterly ☐ x

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	03/31/2021

11. List the individual projects in your approved Project Plan

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
Activities/Metrics for All Recipients during the Reporting Quarter				
1	Governance Meetings	Yes	6	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter
2	Individuals Sent to Broadband Conferences	No		Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter
3	Convened Stakeholder Events	Yes	1	Actual number of events coordinated or held using SLIGP grant funds during the quarter, as requested by FirstNet.
4	Staff Hired (Full-Time Equivalent)(FTE)	No		Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).
5	Contracts Executed	No		Actual number of contracts executed during the quarter.
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergecy communications technology transitions occurred during this reporting quarter.
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coveage gaps using SLIGP funds during this reporting quarter.
12	Data Collection Activities	No		*(Opt-In and Opt-Out Post-SMLA Phase Only)* Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter				
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project

During this quarter, 6 governance meetings were held remotely.

Lori Stone from FirstNet and First/Net AT&T attend our monthly governanacee meetings to give updates and answer questions via conference call

SIRN Conference held remotely with workshops conducted by Lori Stone and FirstNet/AT&T

12. Personnel

12a. Staffing Table – Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0%	Oversees the grant management. The SWIC will be responsible for overall management of the SLIGP 2.0 . coodinating all activities	Change from 80 to 0
Mark Smith	0%	Broadband Technical Support	Change from 80 to 0
Project Manager Lisa Paxton	25%	Oversee Grant Set-Up, reporting, Administration and Outreach support. Direct contact with FirstNet/AT&T coordinators	Change from 70% to
Laura Beard	75%	Administrative Assistance and Support	75% of time

12b. Narrative description of any staffing challenges, vacancies, or changes.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Legal Consultant		Contract	N	N	TBD	TBD	$28,000.00	$0.00
Coverage Consultant		Contract	N	N	TBD	TBD	$31,250.00	$0.00
Project Assistant		Contract	N	N	TBD	TBD	$40,480.00	$0.00
Administrative Assistant		Contract	N	N	TBD	TBD	$26,000.00	$0.00
Project MGT Consultant		Contract	N	N	TBD	TBD	$150,000.00	$0.00
							$275,730.00	

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

14. Budget Worksheet

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	$274,000.00	$96,000.00	$370,000.00	$274,000.00	$96,000.00	$370,000.00	$49,972.64	$7,562.80	$57,535.44
b. Personnel Fringe Benefits	$82,200.00	$28,800.00	$111,000.00	$82,200.00	$28,800.00	$111,000.00	$11,951.63	$1,911.20	$13,862.83
c. Travel	$52,200.00		$52,200.00	$52,200.00		$52,200.00	$15,181.13		$15,181.13
d. Equipment			$0.00			$0.00			$0.00
e. Materials/Supplies	$15,870.00		$15,870.00	$15,870.00		$15,870.00	$8,034.78		$8,034.78
f. Contractual	$275,730.00		$275,730.00	$275,730.00		$275,730.00			$0.00
g. Other		$50,200.00	$50,200.00		$50,200.00	$50,200.00		$14,382.00	$14,382.00
h. Indirect			$0.00			$0.00			$0.00
i. Total Costs	$700,000.00	$175,000.00	$875,000.00	$700,000.00	$175,000.00	$875,000.00	$85,140.18	$23,856.00	$108,996.18
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	78.11%	21.89%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Michael Oakley
Deputy Director, WV Div of Emergency Management

16b. Signature of Authorized Certifying Official:

16c. Telephone (area code, number, and extension)

(304) 558-5380

16d. Email Address:

michael.d.oakley@wv.gov

Date:

10/30/2020